

DATE: June 28, 2005

TO: Mayor and City Council Members

FROM: Utilities Department

SUBJECT: **RESOLUTION NO. 7597 - A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE AN AMENDMENT TO THE AGREEMENT WITH R3 CONSULTING GROUP INC. FOR CONSULTING SERVICES DURING THE IMPLEMENTATION OF THE CITY'S NEW SOLID WASTE MANAGEMENT PLAN**

BACKGROUND / ISSUE

The City's Solid Waste Management Plan (Plan) calls for several new recycling programs, and the expansion of the existing solid waste services. Preparation for the new and expanded programs has started and full roll-out of the Plan will begin in July, with full implementation expected to be completed by November 2005. New programs include single family residential curbside recycling; multi-family recycling; and a construction and demolition debris recycling program. Expanded programs include commercial recycling, neighborhood drop-off and residential curbside yard waste collection.

At the February 9, 2005, meeting, the City Council approved Resolution No. 7516 that authorized the City Manager to execute a contract with R3 Consulting Group Inc. (R3) for the required services. With the complexity of issues to successfully roll out the new solid waste program, R3 was identified to provide management, technical and administrative assistance to plan implementation of the Plan within the mandated time frame. R3 has been instrumental in serving as program manager for implementing the City's SmartCart program that has included detailed planning efforts and has assisted with the initial stages to implement the roll out of the new solid waste program. The program is proceeding on schedule and has no major objections by the community. For the city-wide changes occurring in the solid waste services, relatively few complaints have been received from the community.

This resolution extends R3 services into the necessary program management assistance during the roll-out and implementation of the new solid waste program though the mandated deadline of December 31, 2005. In addition, the currently vacant solid waste superintendent is expected to be filled during the next few months. R3 will provide the program management assistance to allow a smooth transition of the long-term solid waste management responsibilities to the superintendent without incurring a noticeable management change during the highly sensitive process of the SmartCart implementation.

POLICY / RULE

In accordance with Chapter 2.36 of the Folsom Municipal Code, agreements costing \$41,750 or greater shall be approved by the City Council.

ANALYSIS

The City has an adopted Solid Waste Management Plan (Plan) that outlines the program for expanded and new solid waste diversion programs to increase the City's solid waste landfill diversions. The Plan identifies the City's solid waste collection service and defines contingency programs needed for achieving the state-mandated 50% diversion goal. The Plan has been approved by the California Integrated Waste Management Board and the Board has subsequently granted the City a time extension for meeting the state-mandated 50% diversion goal, which must be completed by December 2005.

During the planning for the roll out of the new solid waste program, a variety of unanticipated operational issues were identified that needed to be addressed to ensure success of the program. R3, though their previous experience in rolling out similar programs in the Sacramento area, has assisted the City in quickly resolving these issues without impacts to the compliance schedule.

Under their current contract, R3 has been instrumental in coordinating and facilitating the community workshops that have allowed the residential communities (other than the standard single family residential lots) to provide input and small-scale modifications to the solid waste collection services for these customers. These workshops have allowed the City staff to understand important customer service issues while providing these residents the opportunity to develop a collection program that encourages their participation in the SmartCart program.

During the next few months, the implementation of the new program will begin. Additionally, a new solid waste superintendent will begin working for the City as a replacement for the previous superintendent that retired. Since the City is at a critical stage while initiating the roll-out of the new program, staff recognizes the importance of maintaining continuity in the management of the program during the roll out period. Thus, the need to develop an addendum to the scope of work for this contract has been identified for R3. The new services will provide necessary assistance to the new superintendent to transition the management of the program during the next few months, and to assist with the implementation details of the SmartCart program related to the community interaction, route schedule changes, container transition, required reporting requirements, time-and-motion evaluations of the new routing, and other program efficiency issues of the new program that serves over 20,000 customers.

The initial contract with R3 Consulting Group Inc. was in the amount of \$137,000. This amendment would increase their contract by \$159,065 for a total amount of \$296,065. R3 has demonstrated their extensive expertise in the implementation of Solid Waste Management Plans and is very familiar with the City's internal operation with regards to solid waste and data management. Staff will use the City's standard agreement in a form acceptable to the City Attorney.

FINANCIAL IMPACT

R3 Consulting Group Inc. proposes to perform the new program management and assistance services for the implementation of the City's Solid Waste Management Plan for an amount not to exceed \$159,065. Sufficient funds are available in the Solid Waste Collection Fund 540-3501-432-2400 and Solid Waste Recycling Fund 540-3502-432-2400.

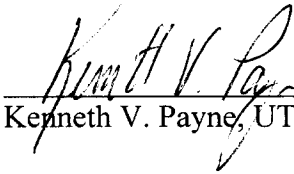
ATTACHMENT

Resolution No. 7597 - A Resolution Authorizing the City Manager to Execute an Amendment to the Agreement with R3 Consulting Group, Inc. for Consulting Services During the Implementation of the City's New Solid Waste Management Plan

RECOMMENDATION/ CITY COUNCIL ACTION

The Utilities Department recommends that the City Council pass and adopt Resolution No. 7597 - A Resolution Authorizing the City Manager to Execute an Amendment to the Agreement with R3 Consulting Group, Inc. for Consulting Services During the Implementation of the City's New Solid Waste Management Plan.

Submitted,



Kenneth V. Payne, UTILITIES DIRECTOR

RESOLUTION NO. 7597

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE AN AMENDMENT TO THE AGREEMENT WITH R3 CONSULTING GROUP, INC. FOR CONSULTING SERVICES DURING IMPLEMENTATION OF THE CITY'S NEW SOLID WASTE MANAGEMENT PLAN

WHEREAS, the City of Folsom desires to implement all the elements of the Solid Waste Management Plan; and,

WHEREAS, through Resolution No. 7186, the City's time extension request and "Plan of Correction" have been approved by the California Integrated Waste Management Board (CIWMB), and form the basis for the City's Solid Waste Management Plan that will bring the City into compliance with the state mandates for 50% diversion which must be implemented by December 2005; and,

WHEREAS, the City of Folsom has developed a Scope of Work for services required to maintain continuity during the implementation of the new solid waste program for assignments including Route Design, Cart Staging, Recyclables Processing, Green Waste Processing, Customer Service training; and,

WHEREAS, R3 Consulting Group, Inc., by reason of their past experience in performing these types of services and success of their current work with the City in helping identify key issues that must be addressed to implement the City's Program and solutions to resolve those issues has been selected to assist the City perform the required consulting services; and,

WHEREAS, the amendment to the agreement will be in a form acceptable to the City Attorney:

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Folsom authorizes the City Manager to execute an amendment to the agreement with R3 Consulting Group, Inc. for consulting services during implementation of the City's New Solid Waste Management Plan in a total contract amount not to exceed \$296,065.

PASSED AND ADOPTED on this 28th day of June 2005, by the following roll-call vote:

AYES: Council Member(s)

NOES: Council Member(s)

ABSENT: Council Member(s)

ABSTAIN: Council Member(s)

ATTEST:

Stephen E. Miklos, MAYOR

Christa Schmidt, CITY CLERK