

# **CITY OF FOLSOM**

## **Landscaping & Lighting Districts Advisory Committee**

### **Meeting Minutes**

**June 16, 2011**

**7:00 p.m.**

**Folsom Community Center**

**Activities Room**

**52 Natoma Street, Folsom CA 95630**

**(916) 355-7207**

#### **I. CALL TO ORDER L&L DISTRICTS ADVISORY COMMITTEE**

The meeting was called to order at 7:00 pm. Members present: Nicholas Ferrari (WS), Benjamin Hvostal (WCE), Joe Marceau (NS), Shari Shively (The Preserves), Raymond Spierto (Broadstone), David Weizer (ARCN 2), Dave Taylor (ARCN- 7 present and a quorum of 5 is required.

#### **II. APPROVAL OF MINUTES-May 19, 2011**

Meeting minutes were approved and seconded. Member Taylor wanted clarification about whether there were more or less irrigation controllers controlled by dial-up vs. the centralized controllers. Staff clarified that there were more centralized controllers.

#### **III. ITEMS FROM THE FLOOR**

No items were presented.

#### **IV. MAJOR PROJECT UPDATE**

Manager Poggione reviewed project update for June 16, 2011 (attached).

#### **V. SUCCESSESS AND CHALLENGES IN THE L&L/MUNICIPAL LANDSCAPE SERVICES (MLS)**

Staff provided an overview of the background of when MLS was created, accomplishments, challenges/opportunities, and budgets. The handout is attached. One member asked about the timing of the tree replacement on Oak Avenue where many trees have been removed but not yet replaced and Staff indicated most trees should be replaced but sometimes they won't be if they are in an area where there is too many trees in close proximity. Staff indicated they will look at the budget and assess when the trees will be replaced.

#### **VI. ROBERT GOSS-DIRECTOR: OVERVIEW OF CITY WIDE AND PARKS AND RECREATION (P&R) BUDGETS AND MLS DIVISION INTEGRATION UPDATE**

Robert Goss provided an overview of the P&R financial budget and discussed how the functions of the MLS division are compatible with the services the P&R Department is accustomed to providing. The budget overview is attached which is entitled, "Preliminary Budget, FY 2011-2012". Robert indicated that the Preliminary Budget was adopted as the Final Budget so there were not significant changes to the data and information covered in his handout. Robert reviewed the revenues and expenses of the 10

divisions in the approximate \$11 million department budget. Member Weizer asked about the current lack of upkeep that seemed to be noticeable in many of the medians in town and asked who was responsible for their maintenance. Robert indicated that many of the medians are currently managed by the City's Public Works Department and that in the next few months the MLS Division will be taking over the maintenance of many of those areas. The City received price quotes for these Public Works areas during our contract bid process in anticipation of eventually contracting them out. That concluded Robert's presentation.

**Other Items:**

Chair Ferrari noted that one of our typical agenda items, "Input from Committee Members on L&L Districts" was inadvertently left off the agenda and should be added at the next agenda. Chair Ferrari mentioned that there are extensive weeds along the trail in Willow Springs from Iron Point to Carter. Staff indicated they would look into and take care of that.

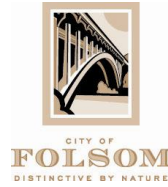
Manager Poggione also noted that the "Major Project Update" item on our Agenda will be modified on future Agendas to reflect a broader category called, "Manager's Report". In that item, the Manager can provide updates on membership and other noteworthy items relevant to the L&L that may not be "Project" related. Manager Poggione indicated that Member Kirk Smith submitted his resignation from the Committee as of June 1, 2011.

**VII. ITEMS FOR NEXT AGENDA**

- **Staff Response : Commercial Signage in the L&L's**
- **Review of Committee Roles and Responsibilities**
- **Status of Final Engineer's Report for the L&L's and Blue Ravine Oaks new assessment**

**VIII. ADJOURNMENT**

- **Adjourned at approximately 8:20pm**



### **Project Update for June 16, 2011 L&L Meeting**

-Engineer's Reports status.

Schedule is: Direct Preparation of the Engineer's Report-March 22 CC-  
APPROVED

Preliminary Engineer's Report-June 14 City Council-APPROVED

Final Engineer's Report-July 12 City Council-Public Hearing

-Conducted outreach meeting for Blue Ravine Oaks on April 11. Strong support to proceed with increase. Approved at City Council on June 14. Rate is less than expected due to Measure A funds available for sidewalk work. Ballot mailed out. Public Hearing is July 26, 2011

-Folsom Heights-will be contacting owners again to see if ready for continued meetings regarding increase.

-WCE-received enough votes to change out entry sign. Sign is in!



***BEFORE***

***AFTER***

-Weed Abatement/Fire Break-occurring all districts with open space

-Summer Watering. Irrigation water is going back on. Still have timing for water conservation.

-Chipper Truck-purchased chipper and retrofitted chipper truck is being made.

-Working on identifying most significant irrigation issues-leaks-technology upgrades needed

## **June 2011-Successes and Challenges**

### **MLS Division**

#### **MLS Background**

- ✓ April 2009-MLS was created-resided in CDD (7 staff: Mgr, Sup, 2 irrigation, 2 tree, 1 arborist)
- ✓ July 2010-MLS joined P&R Department (6 staff: Arborist-remained in CDD)

**MLS Accomplishments**-April 2010-June 2011-value of accomplishments below~\$610,000-\$700,000 with a cost of about \$375,000 in salary dollars from the L&L for a 15 month period).

- ✓ Completed 604 USA (Utility Service Area) alerts
- ✓ Pruned over 400 city trees
- ✓ Pruned over 25 protected trees
- ✓ Removed 36 hazardous trees
- ✓ Repaired and painted bollard lighting in Los Cerros , Willow Creek South and Cobble Hills Ridge (about 20 lights total)
- ✓ Maintained over 500 mitigation trees (installed and/or worked on irrigation)
- ✓ Replaced 10 multi-station irrigation controllers
- ✓ Upgraded all 20 Eagle/Rainmaster controllers in mini parks
- ✓ Mapped all irrigation controllers-individual maps showing valves etc
- ✓ Resolved over 1,500 irrigation problems
- ✓ Identified 2,000 irrigation leaks/problems for contractor repair
- ✓ Water Conservation:
  - removed over 100 irrigation heads on Iron Point median (between Grover and Prairie City) replaced with water conserving heads
  - audited 8 mini parks and retrofitted heads with water efficient nozzles;
  - replaced over 200 defective heads on Iron Point near Serpa, increasing water efficiency (heads were free due to defect)
- ✓ Completed Traffic Control/Management course (2 staff)

#### **MLS and Other Division Department Coordination Efforts**

- ✓ E. Bidwell Tree Planting Event (October 2010)-planted over 500 new trees
- ✓ Oak Avenue-Removed 80 pears; replaced with new Oaks (Dec/Jan. 2011)
- ✓ Various Tree removals: Veterans Hall; Mann Park; Prairie Oaks/Williams; - coordinated with P&R/MLS
- ✓ Daily/weekly coordination on sports fields and for City events
- ✓ Chipper purchase and chipper truck retrofit project
- ✓ Fire Break/open space coordination

#### **MLS Challenges/Opportunities**

- ✓ Technology Changes-irrigation controllers and systems-upgrades required now in about 30% of controllers. Plan, prepare, and fund updates/upgrades/changes
- ✓ Tree Management/Tree Care: Most L&L districts, open space, and parks need more funds to care for maturing trees to prune, fertilize, treat, or sometimes remove
- ✓ L&L needing increased assessments to cover cost of living increases-effects 2-6 districts now and more in the future. Outreach is time consuming and there's a cost to it-but necessary to do
- ✓ Rodent Damage to drip tubing-particularly bad in Broadstone Unit 3, Broadstone, ARCN. Funds are limited. Solution is not full-proof.
- ✓ Open Space Management-Fire Break/Public Safety vs. Preservation of Habitat: Prairie Oaks, Broadstone, Broadstone Unit 3, and ARCN largest area with most challenges. Funds are limited.

**Budget:**

When averaged together: MLS staff time is divided approximately by:

L&L=60%

Non-L&L area/GF=30% (parks, trails)

Tree Mitigation/Tree Planting projects=10% (tree mitigation related)

Salary is divided accordingly so L&L pays for 60% (\$420,000), GF 30% (\$220,000) and Tree Mitigation Fund about 10% (\$60,000).

Detail of MLS team:

DR and Manager are about 50/50 (L&L and GF)

2 Irrigation Techs are 95% L&L each

1 Tree is 35% L&L, 30% GF, 30% tree mitigation

1 Tree/USA is 80% L&L, 20% tree mitigation

Totals about 60% L&L; 30% GF; 10% Tree Mit