

AGENCY RESOLUTION NO. 002-R

RESOLUTION OF THE REDEVELOPMENT AGENCY OF
THE CITY OF FOLSOM ADOPTING BYLAWS FOR THE
REDEVELOPMENT AGENCY OF THE CITY OF FOLSOM
AND APPOINTING OFFICERS

WHEREAS, the City Council of the City of Folsom has organized itself as the Redevelopment Agency of the City of Folsom (the "Agency"); and

WHEREAS, it is necessary for said Agency to establish bylaws for the conduct of its business; and

WHEREAS, it is necessary to appoint the officers established in the bylaws;

NOW, THEREFORE, THE REDEVELOPMENT AGENCY OF THE CITY OF FOLSOM DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. The "Bylaws of the Redevelopment Agency of the City of Folsom," in the form attached to this resolution and incorporated herein by reference, are hereby adopted.

Section 2. The officers of the Agency, other than the Chairman and Vice-Chairman, as set forth in the Bylaws, are appointed to be as follows:


Executive Director:	City Manager
Deputy Executive Director:	Planning Director
Secretary:	City Clerk
Finance Officer:	Finance Director
General Counsel:	City Attorney

PASSED AND ADOPTED this 1st day of August, 1983, by the following vote:

AYES: Directors: Hannaford, Engelhart, Ferrier, Scheidegger

NOES: Directors: None

ABSENT: Directors: Carmody


Chairman

ATTEST:


Secretary

BYLAWS OF THE
REDEVELOPMENT AGENCY
OF THE CITY OF FOLSOM

ARTICLE I - THE AGENCY

Section 1.01. Name of Agency. The official name of the Agency shall be the "Redevelopment Agency of the City of Folsom."

Section 1.02. Seal of Agency. The seal of the Agency shall be in the form of a circle and shall bear the name of the Agency and the year of its organization.

Section 1.03. Office of Agency and Place of Meeting. The office of the Agency shall be at City Hall, 50 Natoma Street, Folsom, California, but the Agency may hold its meeting at any place in the City of Folsom, California, which the Agency may from time-to-time designate by resolution.

Section 1.04. Powers. The powers of the Agency shall be vested in the members thereof then in office, who reserve unto themselves the right to delegate by resolution such powers as are appropriate and permissible by law.

Section 1.05. Members. The members of the Agency shall be the members of the City Council of the City of Folsom.

ARTICLE II - OFFICERS

Section 2.01. Officers. The officers of the Agency shall be a Chairman and a Vice-Chairman. Other officials acting as its staff shall be an Executive Director, a Deputy Executive Director, a Secretary, a Finance Officer and a General Counsel.

Section 2.02. Chairman. The Chairman of the Agency shall be the Mayor of the City of Folsom elected as provided by statute. The Chairman shall preside at all meetings of the Agency. Except as otherwise authorized by resolution of the Agency or the provisions of these Bylaws, the Chairman shall sign all contracts, deeds and other instruments made by the Agency. At each meeting, the Chairman shall submit recommendations and information as the Chairman may consider proper concerning the business, affairs and policies of the Agency.

Section 2.03. Vice-Chairman. The Vice-Chairman shall be the Vice-Mayor of the City of Folsom elected as provided by statute. The Vice-Chairman shall perform the duties of the Chairman in the absence or incapacity of the Chairman. In case of the resignation or death of the Chairman, the Vice-Chairman shall perform such duties as are imposed on the Chairman until such time as the Agency shall elect a new Chairman.

Section 2.04. Executive Director. The Executive Director shall be appointed by the Agency and shall serve at the pleasure of the Agency. The Executive Director shall have general supervision over the administration of Agency business and affairs, subject to the direction of the Agency.

Section 2.05. Deputy Executive Director. The Deputy Executive Director shall be appointed by the Agency and shall serve at the pleasure of the Agency. The Deputy Executive Director shall assist in the general supervision and administration of Agency business and affairs, subject to the direction of the Executive Director and the Agency.

Section 2.06. Secretary. The Secretary shall be appointed by the Agency and shall serve at the pleasure of the Agency. The Secretary shall keep the records of the Agency, act as secretary at meetings of the Agency, record

all votes and keep a record of the proceedings of the Agency in a journal of proceedings to be kept for such purpose, and perform all duties incident to the Secretary's office. The Secretary shall maintain a record of all official proceedings of the City Council of the City of Folsom relevant to the Agency and the redevelopment program.

Section 2.07. Finance Officer. The Finance Officer shall be appointed by the Agency and shall serve at the pleasure of the Agency. The Finance Officer shall have the care and custody of all funds of the Agency and shall deposit the same in the name of the Agency in such bank or banks as the Agency may select. The Finance Officer shall sign all orders and checks for the payment of money and shall pay out and disburse such monies under the direction of the Agency. Except as otherwise authorized by resolution of the Agency, all such orders and checks shall be countersigned by the Executive Director. The Finance Officer shall keep regular books of account, showing receipts and expenditures, and shall render to the Agency at each regular meeting, or more often when requested, an account of transactions and the financial conditions of the Agency. The Finance Officer shall give such bond for faithful performance of the Finance Officer's duties as the Agency may determine.

Section 2.08. General Counsel. The General Counsel shall be appointed by the Agency and shall serve at the pleasure of the Agency. The General Counsel shall be the chief legal officer of the Agency and shall be responsible for the preparation of all proposed resolutions, laws, rules, contracts, bonds and other legal papers for the Agency. The General Counsel shall give advice or opinions in writing to the Chairman or other Agency officers whenever requested to do so. The General Counsel shall attend to all suits and other matters to which the Agency is a

part or in which the Agency may be legally interested and do such other things pertaining to the General Counsel's office as the Agency may request.

Section 2.09. Compensation. The members of the Agency shall receive such compensation as the City Council prescribes, but said compensation shall not exceed \$30.00 per member for each meeting of the Agency attended by the member. No member shall receive compensation for attending more than four meetings of the Agency during any calendar month. In addition, members shall receive their actual and necessary expenses, including traveling expenses incurred in the discharge of their duties.

Section 2.10. Additional Duties. The officers of the Agency shall perform such other duties and functions as may from time-to-time be required by the Agency or the Bylaws or rules and regulations of the Agency.

Section 2.11. Election or Appointment of Officers. Officers other than Chairman and Vice-Chairman shall be appointed at the annual meeting of the Agency.

Section 2.12. Absences and Vacancies. In the temporary absence of the Chairman and Vice-Chairman, the Agency members shall elect a member present as temporary Chairman for the purpose of conducting meetings and performing the duties of the Chairman. Should the offices of Chairman or Vice-Chairman become vacant, the Agency shall elect a successor from its membership at the next regular meeting, and such election shall be for the unexpired term of said office. Should any office other than Chairman or Vice-Chairman become vacant, the Agency shall appoint a successor within a reasonable time or by resolution determine that such office shall remain vacant for a definite or indefinite period of time.

Section 2.13. Additional Personnel. The Agency may from time-to-time appoint or employ such personnel as it

deems necessary to exercise its powers, duties and functions as prescribed by the California Community Redevelopment Law and all other laws of the State of California applicable thereto. The selection, duties and compensation of such personnel shall be determined by the Agency, subject to the laws of the State of California.

ARTICLE III - MEETINGS

Section 3.01. Annual Meeting. The annual meeting of the Agency shall be held on the 3rd Monday of September at 7:30 p.m. in the chambers of the City Council, 50 Natoma Street, Folsom, California. In the event such date shall fall on a legal holiday, the annual meeting shall be held on the next succeeding business day.

Section 3.02. Regular Meeting. The regular meetings of the Agency shall be held without official notice on the first and third Mondays of each month at 7:30 p.m. in the chambers of the City Council. In the event a day of regular meeting shall be a legal holiday, said meeting shall be held on the next succeeding business day.

Section 3.03. Special Meetings. The Chairman of the Agency may, when it is deemed expedient, and shall, upon the written request of two (2) members of the Agency, call a special meeting of the Agency for the purpose of transacting the business designated in the call. The means and method for calling such special meeting shall be as set forth in the Ralph M. Brown Act, Government Code Section 54950 et seq. At such special meeting, no business shall be considered other than as designated in the call.

Section 3.04. Quorum. Three (3) members of the Agency shall constitute a quorum for the purpose of conducting Agency business, exercising Agency powers and for

all other purposes, but a smaller number may adjourn from time-to-time until the quorum is obtained. Every official act of the Agency shall be adopted by a majority vote. A "majority vote" shall mean a majority of the full membership.

Section 3.05. Order of Business. At the regular meetings of the Agency, the following shall be the order of business:

- (1) Roll Call;
- (2) Approval of the minutes of the previous meeting;
- (3) Bills and correspondence;
- (4) Reports of committees;
- (5) Unfinished business;
- (6) New business; and
- (7) Adjournment.

All resolutions shall be in writing and designated by number, reference to which shall be inscribed in the minutes and an approved copy of each resolution filed in the official book of resolutions of the Agency.

Section 3.06. Manner of Voting. The voting on formal resolutions, matters to any federal, state, county or city agency, and on such other matters as may be requested by a majority of the Agency members, shall be by roll call, and the ayes, noes and members present not voting shall be entered upon the minutes of such meeting, except on the election of officers, which may be by ballot.

Section 3.07. Parliamentary Procedure. Unless a different procedure is established by resolution of the Agency or set forth in these Bylaws, the rules of parliamentary procedure as set forth in Robert's Rules of Order Revised shall govern all meetings of the Agency.

ARTICLE IV - AMENDMENTS

Section 4.01. Amendments to Bylaws. The Bylaws of the Agency may be amended by the Agency at any regular or special meeting by majority vote, provided that no such amendment shall be adopted unless at least seven (7) days' written notice thereof has been previously given to all members of the Agency. Such notice shall identify the section or sections of the Bylaws proposed to be amended.

ARTICLE V - CONFLICTS

Section 5.01. Conflicts. Conflicts shall be determined and governed by a Conflict of Interest Code to be adopted by the Agency and approved by the City Council.

RESOLUTION NO. 140-R

**A RESOLUTION OF THE FOLSOM REDEVELOPMENT AGENCY BOARD
AMENDING ARTICLE III OF THE AGENCY BYLAWS**

WHEREAS, the Folsom Redevelopment Agency Board approved Resolution No. 002-R adopting bylaws for the conduct of the Agency's business; and

WHEREAS, Article I of those bylaws provide for their amendment; and

WHEREAS, the Board finds that having provision for periodic joint meetings with the Folsom City Council can increase the efficiency of each body; and

WHEREAS, certain other corrections to the bylaws are needed to reflect the current operations of the Agency;

NOW, THEREFORE, BE IT RESOLVED that the Folsom Redevelopment Agency Board does hereby amend the Agency's bylaws in the form attached hereto and incorporated by reference herein.

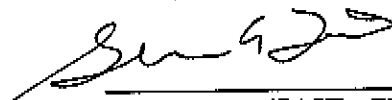
PASSED AND ADOPTED this 28th day of January, 1997, by the following roll-call vote, to-wit:

AYES: Board Members **DREW, HOLDERNESS, MIKLOS, ACEITONO, FAIT**

NOES: Board Members **NONE**

ABSENT: Board Members **NONE**

ABSTAIN: Board Members **NONE**



GLENN A. FAIT, Chairman

ATTEST:


BOARD SECRETARY

ATTACHMENT TO RESOLUTION NO. 140-R

Article III of the Bylaws of the Folsom Redevelopment Agency is amended as follows:

Section 3.01. Annual Meeting. The annual meeting of the Agency shall be held during the second January meeting of the City Council in the chambers of the City Council, 50 Natoma Street, Folsom, California, at a time scheduled so as to be a convenient part of the City Council meeting held on that day. The annual report of the Chairman of the Redevelopment Agency Citizens Advisory Committee shall be given at the Agency's Annual Meeting.

Section 3.02. Regular Meeting. The regular meetings of the Agency shall be held as needed without official notice on the second and fourth Tuesdays of each month at a time and place scheduled so as to be convenient to the meetings of the Folsom City Council.

Section 3.08. Joint Meetings. The Agency Chairman may, when it is deemed expedient, call a joint meeting of the Agency and the City Council to consider complementary resolutions. During such joint meetings, each item discussed and any vote taken shall be clearly identified as an Agency or a City matter, as appropriate.