

APPROVAL OF MINUTES

Agenda Item No.: 4.a.

Library Commission Meeting: 05/07/2007

**LIBRARY COMMISSION MINUTES**

**Regular Meeting**

**April 2, 2007**

**Call to Order:**

The meeting was called to order at 6:33 p.m. by Chair Collins.

**Present:**

Commission Chair Collins, Commissioners Giancoli, Holderness, Kipp, Myers, and Ryan.

**Absent**

Commissioner Blakeslee

**Approval of Minutes**

3. a. Commissioner Kipp moved to approve the minutes of February 5, 2007 as written. Commissioner Myers seconded the motion. Motion carried.

AYES: Commissioners: Ryan, Giancoli, Holderness, Kipp, Myers, And Collins.  
NOES: Commissioners: None.  
ABSENT: Commissioners: Blakeslee.  
ABSTAIN: Commissioners: None.

3. b. Commissioner Holderness moved to approve the minutes of March 5, 2007 as written. Commissioner Giancoli seconded the motion. Motion carried.

AYES: Commissioners: Ryan, Giancoli, Holderness, Kipp, Myers, And Collins.  
NOES: Commissioners: None.  
ABSENT: Commissioners: Blakeslee.  
ABSTAIN: Commissioners: None.

**Business from the Floor**

Folsom resident Earl Kipp spoke and requested that the Library Commission consider supporting a literacy program in the new library. Mr. Kipp stated that 5 people attending recent Friends of the Library meeting had participated in literacy programs in other communities and were in support of such a program. The Library Commission requested that staff provide a report on literacy services at the May meeting.

## **Reports and Presentations**

### 5. a. Update on the Georgia Murray Building Library/Statistics

Interim Library Director Cranford presented a report on library usage during the first full month of operation. A statistical report was provided to the Library Commission. Librarian Kate McClure presented a report on adult usage and programs during March 2007.

## **Old Business**

### 6. a. 2007-2008 Budget Update

Interim Library Director Cranford presented a brief report on the status of the library budget. She outlined the timeline to include a City Department Heads meeting with the City Manager on April 13; introduction of the budget to the City Council in late May, public hearings to be May 29, with final City Council adoption of the budget in June.

Library Manager Knight presented an update on the City Council Strategic Planning Session which she attended on March 8, 2007. She participated in a small group session on customer service.

### 6. b. Update on the Library Director Recruitment

Interim Library Director Cranford reported on the recruitment for the new library director. The recruitment ends on April 6<sup>th</sup>. Ten applications have been received so far and the City anticipates that many more will be submitted towards the end of the application period. The position has been advertised on the California Library Association, American Library Association and Pacific Northwest Library Association job lines as well as in library publications. Interim Library Director Cranford has also made calls to many potential candidates. Interviews are scheduled for May 4<sup>th</sup> with final candidates being interviewed by the City Manager approximately one week later.

## **New Business**

### 7. a. Library Commission Work Plan 2007-2008

Interim Library Director Cranford presented a Draft Work Plan for 2007-2008 with items anticipated needing Library Commission consideration. She highlighted several issues, including the annual Folsom rodeo which may impact library services and schedule. Commission Chair Collins commented on the Vista del Lago item and requested that the PowerPoint pictures of the new joint use library be emailed to the Library Commission, as well as "A Typical Day in March" at the new Georgia Murray Building. Commissioner Holderness asked about the item "Circulation System Independence from Sacramento Public Library" and the Commission decided to move this item to the 2008-2009 work plan. The item "Additional Library Facility in the City's Sphere of Influence" was also moved to the 2008-2009 work plan. The Commission

requested that Fundraising have “book spines” and the “library foundation” included. Commissioner Kipp commented that the Friends of the Library Bookstore had made over \$6000 in March. Commission requested that the statistics include the number of items added to the collection. Commission Chair Collins requested a bulleted list of the process of ordering and receiving a book.

### **Commissioner Comments**

Commissioner Holderness stated that she orders lots of books and is concerned about people seeing what others have reserved on the Hold Shelf. She inquired if there was a way to adjust the books/notices to maintain privacy. Commission Chair Collins commented that he had noticed this as well.

Commissioner Myers congratulated everyone on the new library and said it was more fabulous than she had dreamed and measures success by the packed parking lot.

Commission Chair Collins stated he had visited the library twice in the past week; once when he attended his daughter’s class visit to honor a book spine dedicated in the teacher’s honor; the second visit was to visit the train and book memorial. Both visits were wonderful and he appreciates all the staff efforts.

Commissioner Ryan stated she has had similar experiences to Commission Chair Collins. Her 5 year-old gave the library the ultimate compliment stating that the library was “better than Borders”.

Commissioner Giancoli stated that staff is doing a great job and the statistics are great. He’d like to see the Library do a speaker series.

Commissioner Kipp said that Georgia Murray was not well and was unsure if surgery would be needed. She said that she knew Georgia would appreciate cards.

Meeting adjourned at 7:43 p.m.

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Janet Robinson, Senior Office Assistant