

APPROVAL OF MINUTES

Agenda Item No.: 3.a.

Library Commission Meeting: 11/05/2007

LIBRARY COMMISSION MINUTES

Regular Meeting

October 1, 2007

Call to Order:

The meeting was called to order at 6:31 p.m. by Chair Collins.

Present:

Commission Chair Collins, Commissioners Blakeslee, Giancoli, Holderness, Kipp and Ryan.

Approval of Minutes

4. a. Commissioner Kipp moved to approve the minutes of September 10, 2007 as written.
Motion carried.

AYES: Commissioners: Blakeslee, Giancoli, Holderness, Kipp, Ryan, Collins.

NOES: Commissioners: None.

ABSENT Commissioners: None.

ABSTAIN: Commissioners: None.

Business from the Floor

Reports and Presentations

5. a. Vista del Lago Library Project Status

Library Director Curl presented the staff report and updated the Commission on Technology, Furniture, Fixtures and Equipment (FF&E), the Opening Day Collection and the Interim Library Services for the Vista del Lago Join Use Library.

5.b. Folsom Public Library Usage Statistics Reporting Change.

Library Director Curl presented the staff report informing the Commission that currently the library commission is receiving statistical reports from the library staff for the previous month at its monthly meetings. The Library Commission's regular meeting falls the first Monday of the month which makes the compilation, review, and analysis of these numbers difficult. Beginning at the November 5, 2007 meeting Usage Statistics will be presented for two months prior.

Old Business

6.a. Borders Book Drive

Library Director Curl presented the staff report explaining that as reported in the August 2007 director's report, Sacramento Public Library (SPL) had been selected as the beneficiary of Borders Annual Book Drive. SPL marketing director Gary Shaffer upon discovering that the Folsom store was included in the plan offered Folsom Public Library first option on books collected at the Folsom location. When checking back with Gary in September, it was discovered that the agreement could not be honored.

Gary Shaffer had not vetted his offer of books with Borders, the Sacramento Library Foundation or Director of SPL. The Borders agreement specifically states that the recipient be solely entitled to all books collected during this book drive. The signage at the store locations clearly indicated that this special drive was to benefit Sacramento Public Library.

Folsom residents will indirectly benefit from the addition of books to the Sacramento Public Library collection due to the accessibility of their collection by our patrons. In addition, the money collected supports the Sacramento Room which is a historical collection that benefits all residents of the region.

6.b. Parental Consent Form

Library Director Curl presented the staff report explaining that in March 2007 a draft of the Library Internet Policy and a Parental Consent Form was presented to the Library Commission. At that time it was understood that the process to link the computer reservation to the library circulation system would be a simple one. The process simply does not work as it was earlier presented. Library staff has been working with Folsom IT staff and Checkpass representatives to resolve the issues. At this point a staff intensive process involving multiple steps in two different patron database systems seems unnecessary as the parental consent issue was initially raised in response to concerns that more computers would equal more problems with patrons viewing inappropriate material. The opposite has proven to be true. Staff now recommends that we drop the parental consent form for Internet use.

Commission Chair Collins moved to change the name to read Folsom Public Library Internet Parental Notification, and to make the following changes:

- Keep the first paragraph.
- Keep only the first and last sentence of the second paragraph.
- Eliminate the signature portion completely.

Motion carried.

AYES: Commissioners: Blakeslee, Giancoli, Holderness, Kipp, Ryan, Collins.
NOES: Commissioners: None.
ABSENT Commissioners: None.
ABSTAIN: Commissioners: None.

6.c. Café Space Update and Discussion of Other Possible Revenue Generating Options

Library Director Curl presented the staff report stating that it has been difficult to get a tenant into the library café space. While this search process is still continuing for a café tenant, the

Library Commission has expressed interest in discussing possible options. There continues to be interest in the space as a café, but no firm offers yet.

Commissioner Blakeslee stated that he would like to make a goal of one year to find a vendor for a café, after a year maybe look at vending machines and combining with some other venue, a training center or other local business.

Commissioner Holderness stated she wonders if maybe the café is superfluous now. Since there are so many places to sit and gather and socialize in the library she does not see people going to the café to do that. Commissioner Holderness also stated that she dislikes the idea of vending machines

Commission Chair Collins feels that everyday we do not have a vendor in the café space the library is losing money. He feels that its time to start looking at all the alternatives, instead of waiting to exhaust one. Possible tutoring center or educational venture.

Commissioner Giancoli concurred with Commission Chair Collins.

Commissioner Ryan asked if there is any material that could be distributed about the unused space; she stated she is acquainted with people who own coffee carts in the downtown state buildings. The carts are very nice; they sell food and operate on limited hours.

Library Director Curl responded that since the city did not have any responses to previous Request for Proposals, anyone expressing interest is being referred to her to discuss ideas, she suggest Commissioner Ryan refer these coffee cart owners to Library Director Curl directly.

Commissioner Holderness stated that she felt the Friends of the Library would be interested in using the larger space and if a coffee cart vendor came in maybe they could use the smaller space and let the Friends use the larger area.

Commission Chair Collins inquired if there is any way the City could host an open house and invite local businesses to come and see the space and talk about the potential and share the amount of foot traffic the library gets.

Commissioner Blakeslee suggested canceling the December meeting and possibly hosting a holiday gathering in the café space and invite people to come and see the space.

Library Director Curl responded that she would look into the possibility and see what would have to be done to get the word out.

Director's Report

Library Director Curl provided the following report:

- Banned Books Week: Celebrating the Freedom to Read is Saturday, September. 29 - Friday, October. 6. There is a display of banned books in the center of the library.
- Dates To Remember: Senior First Friday October 5 featuring El Dorado Hills Senior Funtime Band

Teen Read Week October 14-20. Teen Comedy Night with stand-up comic Brad Bonar on October 16th at 7:00 p.m.

Saturday October 27 we are hosting mystery author Allison Brennan courtesy of Barnes & Noble.

- Katy attended a two day New Director Orientation put on by the State Library. The training was funded by LSTA grant funds. The state library provided a great deal of information about programs and services provided by the state library and offered a great opportunity to network with other new directors and other high level managers in libraries around the state.
- The monument sign in front of the library has been repaired. Facilities department is confident that the new anchors will hold.

Commissioner Comments

Commissioner Giancoli thanked Library Director Curl for the Banned Book list.

Commissioner Kipp gave an update on the income generated from the Booktique since the library opened on February 24, 2007.

Commissioner Kipp informed the Commission that Georgia Murray has cancer in her neck and is having a problem with her eyes, they burn constantly.

Commissioner Holderness informed the Commission that the Commission meetings will start being filmed in the near future.

Commissioner Holderness informed the Commission that Commissioner Myers Mother-in-Law passed away and Commissioner Holderness stated she will email the new address in Solvang for the family to the Commission.

Commissioner Blakeslee stated he enjoyed the meeting, the discussion on the Parental Consent Form and the conclusion reached.

Commissioner Blakeslee stated he was glad everyone is remaining open minded about finding a solution for the coffee café and discussing the alternative options.

Commissioner Blakeslee suggested he would like to see the December meeting held in the library and possibly bring in some vendors to see the café space.

Commission Chair Collins stated he would like to readdress the use of the meeting rooms.

Library Director Curl responded that she has that item slated to bring to the Commission in November.

Meeting adjourned at 8:08 p.m.

Janet Robinson, Senior Office Assistant