

APPROVAL OF MINUTES

Agenda Item No.: 3.a.

Library Commission Meeting: 02/04/2008

**LIBRARY COMMISSION MINUTES**

**Regular Meeting**

**January 7, 2008**

**Call to Order:**

The meeting was called to order at 6:31 p.m. by Chair Collins.

**Present:**

Commission Chair Collins, Commissioners Holderness, Kipp, Ryan, Blakeslee, and Giancoli.

**Election of Chair and Vice Chair**

Commissioner Kipp nominated Commissioner Collins. No other nominations were made. Commissioner Collins was re-elected Chair.

AYES: Commissioners: Holderness, Kipp, Ryan, Blakeslee, Giancoli, Collins.  
NOES: Commissioners: None.  
ABSENT Commissioners: None  
ABSTAIN: Commissioners: None

Commissioner Ryan nominated Commissioner Kipp. No other nominations were made. Commissioner Kipp was re-elected Vice Chair.

AYES: Commissioners: Holderness, Kipp, Ryan, Blakeslee, Giancoli, Collins.  
NOES: Commissioners: None.  
ABSENT Commissioners: None  
ABSTAIN: Commissioners: None

**Approval of Minutes**

4. a. Commissioner Kipp moved to approve the minutes of December 3, 2007 as written. Motion carried.

AYES: Commissioners: Holderness, Kipp, Ryan, Blakeslee, Giancoli, Collins.  
NOES: Commissioners: None.  
ABSENT Commissioners: None  
ABSTAIN: Commissioners: None

**Business from the Floor**

Rob Bulaga addressed the Commission regarding lack of signage on Natoma Street for the new library.

## **Reports and Presentations**

### 6.b.Vista del Lago Library Project Status

Library Director Curl updated the Commission on fixtures, furnishings and equipment (FF & E) for the Vista del Lago project and responded to questions from the Library Commission.

Commissioner Kipp requested that needs/requests for the Grand Opening of the Vista del Lago Library be brought to the Friend's February meeting.

## **Old Business**

### 7.a. Georgia Murray Portrait

Commissioner Holderness presented four effects of the same photo of Georgia. One more natural, more photo like, three touched up/augmented by the artist. The Commission decided on the first option, the more natural one, with some softening around Georgia's hair if possible. The Commission also requested a picture in the right size be brought to the Reading Room of the library so staff could get a feel of how the portrait would look.

## **New Business**

### 8.a. Review and Approval of Library Closure Schedule for 2008.

The library closure schedule for 2008 was presented by Library Director Curl. Since the library is following the city closure schedule for 2008, no action was taken by the Commission.

### 8.b. Review of 2008-2009 Operation Budget Preparation Process

Library Director Curl presented the staff report explaining that each year the City Manager provides direction to the Executive Management Team (EMT) regarding preparation of the City of Folsom's annual operating and capital improvement budgets. With this current budget process the City will move to a two year budget. This will result in the adoption of the Fiscal Year (FY) 2008-09 budget and the projection of the FY 2009-10.

Commission Chair Collins asked if the 2009-10 budget would include projections on the development south of 50. Library Director Curl responded that it probably would not be reflected until the FY 2010-11 budget year.

Staff expects to return to the Commission in February and March to present the preliminary operating budget for the Library Commissions review, comments, and recommendations.

## **Director's Report**

Library Director Curl provided the following report and responded to questions from the Library Commission.

- Georgia Murray Building Usage Statistics for November and December 2007 will be presented at the February meeting.

- Staff recruitment for Vista del Lago
- The recent Friend's donation of \$17,500 to the Vista del Lago library project for the purchase of diner booth seating for the teen area.
- January 2008 Dates to remember.

### **Commissioner Comments**

Commissioner Kipp stated that December profits in the Booktique were down a bit at \$2880.63.

Commission Chair Collins stated it has been a good year and he is looking forward to opening the Vista del Lago Library

Commissioner Blakeslee stated it has been a good year, thanked Rob Bulaga for bringing the signage issue to the Commissions attention.

Commissioner Blakeslee stated he is also looking forward to opening the Vista del Lago Library

Commissioner Holderness reminded that Commission that all comments made in the meeting are recorded and permanent.

Commissioner Ryan commented on the fabulous donation from the Friends. She stated that a lot of people new to Folsom may not know about the Friends of the Library and what they do perhaps some sort of outreach would be good.

Meeting adjourned at 7:57 p.m.

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Janet Robinson, Senior Office Assistant