



**REQUEST FOR PROPOSAL (January 2, 2009)**  
**Geotechnical Engineering Study for the Dos Coyotes Trail Project**

**I. PROJECT BACKGROUND:**

- A. Dos Coyotes Trail Project:** The City of Folsom Parks and Recreation Department is in the process of preparing Construction Documents for the Dos Coyotes Trail Project. This project will include development of 2 bike/pedestrian bridges and 1/2 to 2/3 mile of Class I bike trail through native oak woodlands in Folsom. Two existing trails will be connected as designated in the Folsom Bikeway Master Plan. Trail alignment is located on parcels: 069-0080-001-0000, 069-0080-003-0000, 069-0080-004-0000, 069-0080-009-0000, & 069-0250-002-0000.
- B.** This Request for Proposal for the Geotechnical Engineering Study for the Dos Coyotes Trail Project seeks the services of a professional engineer to:
1. Soil test pits to identify soil and subsurface conditions
  2. Run curves on excavated soil for bearing pressure, etc. for bridge abutments and trail construction

**II. SCOPE OF WORK**

**A. Lead Agency:**

1. The City of Folsom Parks and Recreation Department will be the Lead Agency for the project.
2. The City desires the Arborist Report to be completed within 20-working days of the Notice to Proceed (NTP). Anticipated NTP to be approximately February 2, 2009 if consultant' contract documents are returned compete.

**B. Consultant shall provide:**

1. Attendance at a project initiation/field meeting.
2. Perform soil test pits.
3. Prepare the Geotechnical Engineering Study.
4. The final version of the Geotechnical Engineering Study shall be submitted on 8-1/2" x 11" bond, photocopy ready, as well as in MSWord v.6.0 (or higher) format electronic file.
5. Exhibits prepared for the Geotechnical Engineering Study shall be prepared in AutoCAD, or MS Word format suitable for importing and printing from commonly utilized programs on 8-1/2" x 11" bond.

**C. Amplifications and Limitations**

1. Schedule – The Consultant shall prepare and submit a project schedule that will provide for, and result in, the earliest reasonable completion date meeting the overall timeline established by the City.
2. Project Management – The Parks and Recreation Department shall provide Project Management for the project. The Consultant shall coordinate with the Project Manager for reviews, submittals, and requests for information.

#### **D. Reviews**

1. One (1) review submittal shall be provided prior to the final document preparation.
  - a. Submit four (4) copies of Administrative draft documents
  - b. Submit four (4) copies of the Final documents
2. Based on the Consultant's proposed work schedule, the City will reserve time to review all submittals within a 5 working day period.

#### **E. Meetings**

1. An initial project kick-off/field meeting will be held in order to walk the trail alignment and establish the lines of communication/responsibilities. This meeting will also be used to discuss particular issues and project elements to be addressed in the Geotechnical Engineering Study.
2. Meetings shall occur at City of Folsom facilities.

#### **F. Selection Schedule**

1. It is the City's intent to select a consultant by **January 21, 2009**
2. Execution of the City Agreement typically requires 10-days from the City's receipt of the signed agreement and required insurance documentation.
3. It is the City's intent that work begin by February 2, 2009.

### **III. REQUIREMENTS OF THE PROPOSAL (to be addressed)**

- A.** Brief discussion of the Consultant's understanding of the project.
- B.** Identification of potential project issues and resolution strategies.
- C.** Detailed scope of work discussion with estimated scheduling and an estimate of the total hours to be expended. Include assumptions, contingencies, and/or limitations, if any.
- D.** In a separate envelope, provide a cost proposal indicating breakdowns per task and a summary of the Consultant fee. Total fee shall be given as hourly with a not-to-exceed amount.
  1. Also enclose an hourly rate sheet for staff anticipated to work on the project.
  2. Include estimated reimbursable expenses and charges.

### **IV. REFERENCE MATERIALS (to be provided upon request to Consultant selected)**

- A.** Initial Study - Mitigated Negative Declaration
- B.** Tree Mitigation and Preservation Plan

### **V. ATTACHMENTS**

- A.** Dos Coyotes Trail Project - Trail Alignment Maps
- B.** Standard City Consultant Agreement (Sample) PDF

### **VI. PROPOSAL DUE DATE**

- A.** Two (2) copies of the proposal are **due** at the City of Folsom Parks & Recreation Department **no later than 2:00 p.m., Tuesday, January 20, 2009.**  
Submit proposal to:

**Travis Segebart, Park Planner II**  
Folsom Parks & Recreation Department  
50 Natoma Street  
Folsom, CA 95630

**Reference: Dos Coyotes Trail Project Geotechnical Engineering Study**