



**IMPORTANT NOTE TO CITY INSPECTORS:** If you sign in the "Temporary" column, please write down the corrections that are necessary to make it a "Full" Certificate of Occupancy. Also indicate a compliance date. If you have no conditions, please sign in the "Full" column, even if a temporary was requested.

**PERMIT APPLICANT:** Please contact the checked offices below.  
**PLEASE ALLOW AT LEAST TWO BUSINESS DAYS BEFORE YOUR FINAL!!**

	TEMPORARY C.O.	FULL C.O.
<input checked="" type="checkbox"/> DEPARTMENT	SIGNATURE / DATE	SIGNATURE / DATE
Fire Dept. (916) 491-1257 <a href="mailto:acerdan@folsom.ca.us">acerdan@folsom.ca.us</a>		
Engineering Construction Inspector (916) 355-7251 <a href="mailto:dwolfe@folsom.ca.us">dwolfe@folsom.ca.us</a>		
Planning/Zoning (916) 355-7385 <a href="mailto:sbanks@folsom.ca.us">sbanks@folsom.ca.us</a>		
Landscaping & Lighting (916) 355-7207 <a href="mailto:lpoggione@folsom.ca.us">lpoggione@folsom.ca.us</a>		
Arborist & Landscaping (916) 220-3016 <a href="mailto:kmenzer@folsom.ca.us">kmenzer@folsom.ca.us</a>		
Utilities Account – Finance (Visit Finance counter)		
Business License – Finance (Visit Finance counter)		
Bldg. Permit Technician (916) 351-3555 <a href="mailto:buildingpermitcounter@folsom.ca.us">buildingpermitcounter@folsom.ca.us</a>		
Sacramento Fire District (916) 942-3300		
Utility Deposit / Encroachment Bond		
Water Quality (916)439-8253		
<b>CD or DVD of scanned plans (APPROVED job set) 200 dpi B&amp;W resolution</b>		
<b>Tenant Improvement CD/DVD</b>		
<b>Fire Alarm/Sprinklers/Ansul CD/DVD (if applicable)</b>		
<b>Demolition/Racking CD/DVD (if applicable)</b>		

**NOTE!** ALL CHECKED SIGNATURES ABOVE ARE REQUIRED  
 PRIOR TO SUBMITTAL TO THE BUILDING INSPECTOR

Building Inspector (916) 351-3555		
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**APPLICANT:** DROP THIS FORM OFF AT THE BUILDING SAFETY OFFICE FOR CHIEF BUILDING OFFICIAL'S SIGNATURE

Chief Building Official		
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**INSPECTOR'S CONDITIONS/COMMENTS** (Attach Additional Sheets if Necessary)

Date	Department	Inspector
Comments		
		To be in compliance by:

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Date	Department	Inspector
Comments		
		To be in compliance by:

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