

LIBRARY COMMISSION MINUTES
Regular Meeting
May 4, 2009

Call to Order:

The meeting was called to order at 6:31 p.m. by Commission Chair Blakeslee.

Present:

Commission Chair Blakeslee, Commissioners Sessarego, Zahedani, Hindmarsh, Holderness, and Ryan.

Absent

Commissioner Jackson.

Approval of Minutes

3. a. Commissioner Ryan moved to approve the minutes of April 6, 2009, as written. Motion carried.

AYES: Commissioners: Ryan, Sessarego, Zahedani, Hindmarsh, Holderness, Blakeslee

NOES: Commissioners: None

ABSENT Commissioners: Jackson

ABSTAIN: Commissioners: None

Business from the Floor

None.

Reports and Presentations

5. a. Summer Reading Program

Library Supervisor Galindo presented the staff report giving an introduction of the programs planned for the Summer Reading Program in Adult, Teen and Children's.

New Business

6.a. Proposed Shift to All-Paperless Notices for Holds and Overdue Items

Library Director Curl presented the staff report explaining that The City of Folsom and Folsom Public Library continue to seek out opportunities to save money and protect our environment in these challenging economic times. The library would like to take part in the move toward savings by shifting to all-paperless overdue and hold notices. Patrons currently have two choices, email or US mail.

In March of 2009 the library mailed 1252 notices at a cost of \$0.42 each.

Hold notices	Overdue Notices	Bills
391	474	387

Total cost to mail individually is \$526. By mailing only billed items the postage would drop to \$163 for a savings of \$363. Eliminating printed hold and overdue notices delivered through the U.S. Postal Service will save the City nearly \$4,300 annually. Commissioner Hindmarsh moved to approve the proposed shift to all –paperless notices for holds and overdue items as presented. Motion carried.

AYES: Commissioners: Ryan, Sessarego, Zahedani, Hindmarsh, Holderness, Blakeslee

NOES: Commissioners: None

ABSENT Commissioners: Jackson

ABSTAIN: Commissioners: None

7. Library Supervisor's Report

Library Supervisor Galindo provided the following report and responded to questions from the Library Commission.

- Cuddle Club at Norman R. Siefkin Public Library
- Folsom Public Library Scavenger Hunt
- Monday Usage at Norman R. Siefkin Public Library
- Signage at Norman R. Siefkin Public Library

7. Library Director's Report

Library Director Curl provided the following report and responded to questions from the Library Commission.

- Quarterly Statistics
- Parking Lot Cleanup
- Public Works/Public Participation Day
- Legislative Updates
- Upcoming Library Programs in Adult, Children's and Teen

Commissioner Comments

Commissioner Ryan commented to Library Supervisor Galindo that she appreciates the interesting concepts and fresh perspective she is bringing to the Summer Reading

Program, (especially for babies and teens). She stated she appreciates the consideration given to all age groups in the community.

Commissioner Ryan requested an update on the café at the next Commission meeting.

Commissioner Zahedani stated the first thing she would do when she gets home is to put the Cap Wiz link on her Facebook.

Commissioner Zahedani stated that it was a great opportunity to be a part of Legislative Day and advocate and certainly this is something we (the Commission) can do in addition to just communicating all the great services we have available.

Commissioner Sessarego stated that she thinks it amazing at this difficult time that the staff sees the opportunity to come up with new programs and reach out to the community. The programs we are offering are fascinating, keep it up.

Commissioner Hindmarsh stated she enjoyed the National Library Week events and she looks forward to the Scavenger Hunt again next year in an expanded version.

Commissioner Hindmarsh stated she would like a presentation on the libraries Emergency Plan and pandemic especially at Norman R. Siefkin Public Library. She stated she understands this would come under city policy but that it would be helpful (to the Commission) to get a briefing on that.

Commission Chair Blakeslee stated he seconded the acknowledgement given to Library Supervisor Galindo. He stated that we (Folsom Public Library) have always had successful Summer Reading programs. The new energy she (Library Supervisor Galindo) is bringing and her creativeness could make this the best Summer Reading Program ever.

Commission Chair Blakeslee applauded Library Director Curl for her report on paperless notices.

Commission Chair Blakeslee stated that as a reminder for those planning on attending Public Participation Day the Commissioner name badges have been ordered and should be ready by the end of the week.

Commission Chair Blakeslee stated that due to a scheduling conflict in the Council Chambers the June Library Commission Meeting would be moved from June 1, 2009, to June 8, 2009. He asked that he be notified if a Commissioner cannot attend.

Meeting adjourned at 7:54 p.m.

Janet Robinson, Senior Office Assistant