CITY OF FOLSOM

FIRE CAPTAIN

DEFINITION:

The first-line supervisory classification is responsible for supervising, training and participating in fire suppression, hazardous materials incidents, medical aids and prevention; managing, maintaining and inspecting all fire department equipment and property assigned during the tour of duty; supervising life and safety inspections within a designated geographic area; maintain various records and complete various reports.

SUPERVISION RECEIVED AND EXERCISED:

Receives general direction from the Battalion Chief. Exercises direct supervision over assigned shift personnel.

EXAMPLE OF DUTIES:

May include, but are not limited to, the following:

Supervises, responds to fires, hazardous materials incidents, rescue incidents, medical incidents and other assistance calls as assigned; assumes initial command of emergency calls within determined response area(s) until assigned duty officer arrives; orders placement of equipment and apparatus in proper position for effective and efficient operations; supervises laying hose lines, directing water streams, placing ladders, ventilation of buildings, and rescuing persons; directs and supervises salvage and overhaul operations at emergency scenes.

Supervises assigned shift personnel and all other activities in association with department rules and regulations as directed by the Fire Chief and/or his/her designated officers; performs in a leadership role; follows and delivers oral and written directions.

Supervises and participates in fire and safety inspections of commercial and industrial facilities; responsible for pre-fire planning of target areas within designated response zone; responsible for record-keeping associated with activities during assigned shift.

Performs investigations into the preliminary origin and cause of fires; secures the incident scene from unauthorized access until a fire investigation is performed; and preserves all evidence located during a fire investigation that may assist in determining the origin and cause of a fire.

Maintains records and submits reports; performs employee evaluations; recommends disciplinary actions; recommends training needs for personnel; conducts training drills and classes; responds to fire calls and emergencies other than normal duty hours when needed; and performs related duties as assigned.

MINIMUM QUALIFICATIONS:

Experience: Five (5) years of increasingly responsible experience in Fire Suppression, Training, Emergency Medical Services and Prevention with the City of Folsom Fire Department.

AND

Education / Training: Candidates shall possess a Fire Officer certificate through the California Fire Service Training and Education System (CFSTES); or an Associate of Arts / Science (AA/AS) Degree in Fire Technology; or an AA / AS Degree in any discipline with a Fire Technology certificate of completion; or a Bachelor's degree or higher in any discipline; and MUST possess CFSTES Fire Apparatus / Driver Operator 1A and 1B; CFSTES Rescue System 1; and National Wildfire Coordinating Group (NWCG) courses S-130, S-190, and S-290.

If using the education option of an AA, AS, Bachelor or higher degree the candidate MUST have completed at least the following six courses: NWCG or Fire Service Training and Education Program (FSTEP) ICS 300; and CFSTES Fire Command 1A, 1B and 1C, Fire Investigation 1A and Fire Management 1.

AND

Special Requirements: Possession of a valid California Class "B" with Firefighter Endorsement or higher operator's license issued by the Department of Motor Vehicles and a valid Emergency Medical Technician 1 as issued and approved by the County of Sacramento, State of California.

After successful completion of the testing process all Fire Captain Candidates must complete the Acting Fire Captain's task book, and receive a certificate of completion, prior to being eligible to serve as an Acting Fire Captain.

Knowledge of: Principles, practices and procedures of modern fire suppression, training and prevention; operation and management of various apparatus and equipment used in modern fire fighting activities; local geography, including a working knowledge of the general locations of water mains, fire hydrants and target areas of the City; City fire protection and prevention codes; principles and practices of employee supervision; medical aid, rescue and resuscitation equipment practices; principles and practices of hazardous materials management; good management practices; City rules and regulations pertaining to the Fire Department.

Ability to: Supervise and train subordinate personnel engaged in fire suppression, prevention, hazardous materials incidents, rescue, medical aid, salvage and overhaul operations and apparatus operations; analyze fire and emergency situations accurately and take effective action; read, understand, interpret and apply City policies, rules, MOU's, laws and ordinances pertaining to fire suppression, medical aids, emergencies and prevention activities; communicate clearly and concisely, both orally and in writing; prepare clear and concise reports and oral

presentations; establish and maintain effective working relationships with shift personnel, supervisors, support staff and other City staff; direct day-to-day and simple maintenance of fire equipment and station facilities; use computers and appropriate software; meet accepted standards of physical endurance, agility, heath and vision.

WORKING CONDITIONS:

Position requires sitting, standing, walking, running, reaching, twisting, turning, kneeling, bending, squatting, crouching in the performance of daily activities. The position also requires grasping, repetitive hand movement, and fine coordination in creating reports, and using a computer keyboard. Additionally, the position requires near, far, night, and color vision in situations where there is viewing of maps and fire scenes. When providing emergency services, incumbent may be required to walk or run on uneven and slippery surfaces and climb ladders. Incumbents may be required to work outdoors in all weather conditions; around loud siren noise; and moving vehicles. This position's responsibilities will work around fires, chemicals, pesticides, blood, and other potential toxic exposures. Incumbents may be subject to stressful situations and work unusual and prolonged hours during emergencies.