

**LIBRARY COMMISSION MINUTES**  
**Regular Meeting**  
**May 3, 2010**

**1) Call to Order:**

The meeting was called to order at 6:30 p.m. by Commission Chair Blakeslee.

**2) Roll Call:**

**Present:**

Commission Chair Blakeslee, Commissioners Sessarego, Hindmarsh, Reinking, and Ryan.

**Absent:**

Commissioners Zahedani.

**3) Approval of Minutes**

a) Commissioner Reinking moved to approve the minutes of March 1, 2010, as written. Motion carried.

AYES: Commissioners: Sessarego, Hindmarsh, Reinking, Ryan, Blakeslee

NOES: Commissioners: None

ABSENT Commissioners: Zahedani

ABSTAIN: Commissioners: None

b) Commissioner Reinking moved to approve the minutes of April, 12, 2010 as written. Motion carried.

AYES: Commissioners: Sessarego, Hindmarsh, Reinking, Ryan, Blakeslee

NOES: Commissioners: None

ABSENT Commissioners: Zahedani

ABSTAIN: Commissioners: None

**4) Business from the Floor**

None

**5) Reports and Presentations**

a) National Library Week April 11-19, 2010

- i) Local Author Appreciation Fair Saturday, April 10, 2010
- ii) "Read This" Adult, Teen & Children Recommendations Contest
- iii) Teen Open Mic Night, Friday, April 16, 2010  
Library Supervisor Galindo presented an overview of the program held

Librarian Julie Rinaldi gave a report on the Local Author Appreciation Fair and the "Read This" Contest and responded to questions/comments from the Commission.

Library Supervisor Galindo presented a short video highlighting some of the performances from the Teen Open Mic Night and responded to questions/comments from the Commission.

b) Folsom Public Library Quarterly Statistics

Library Supervisor Galindo presented the quarterly statistics.

## 6) **Discussion Items**

a) 2010/2011 Preliminary Library Budget

Library Director Curl shared the PowerPoint presentation on the 2010/2011 preliminary budget as it was presented to the City Council at their April 13, 2010, meeting. The Library Commission had previously directed staff to place the highest priority on keeping the library doors open, even if service levels during some hours are reduced. Priorities set by commissioners within the five core service areas in descending order of importance are:

- Programming
- Circulation customer service
- Reference customer service
- Collection management
- Items returned to shelves

Library Staff created various scenarios to match the different levels of proposed budget cuts. Library staff took Commission direction seriously and made significant cuts to other areas of operations including the books and materials budget. However, by late March the City's budget situation turned even direr. The new round of cuts brought us back to the 10 % allocation reduction. Staff was directed to make sure that the budget they submitted would be sustainable for the next three to five years while taking into account the inevitable rising costs of staffing and operations. Tough choices had to be made and the final recommendations can be summarized by the service impacts listed below:

- Georgia Murray Library Building opens to public 5 rather than 6 days per week, with business hours reduced from 44 per week to 37.
- Norman R. Siefkin Library at Vista del Lago High School opens to public and students 3.5 days per week rather than 4 days, with business hours reduced from 30 to 27 hours per week.
- Both libraries will be closed on Sunday and Monday
- Cuts to electronic databases, magazine subscriptions, books, and media

The Library Commissioners strongly urged Library Director Curl to find a way to keep the Georgia Murray Building open on Sundays primarily as a family destination along with the zoo and park.

b) Café Request for Proposal

Library Director Curl informed the Commission that 2 Requests for Proposal (RFP) have been turned in for the Café Space. Staff has created a ranking sheet and hopes to make a decision by the end of the month. Library Director Curl asked the Commission if they would like to have the candidates give a presentation to the Commission, either the top candidate or both if the two are both considered viable. It was decided by a unanimous consent that a Special Meeting of the Library Commission would be held towards the end of May to introduce the candidates.

**7) Library Director's Report**

Library Supervisor Galindo gave a brief presentation on the 2010 Summer Reading Program which will kick off at the Georgia Murray Building on Saturday, May 29, 2010, and at the Norman R. Siefkin Public Library on Tuesday, June 1, 2010 and will include separate programs for babies, youth, teens, and adults.

Library Director Curl shared highlights from the library's celebration of National Volunteer Week, April 18-24, 2010.

Library Director Curl informed the Commission that at the June Commission meeting a book will be dedicated to Commissioner Holderness for her years of dedicated service (as a Library Commissioner).

Library Director Curl announced that on Tuesday, May 11, 2010 the Folsom Public Library, Georgia Murray Building, will be hosting a Technology Petting Zoo, sponsored by Infopeople. The morning program will be training for staff, learning many new technology items, such as various iPods, cell phones, computers, kindle readers, etc. The afternoon session is open to the public.

**8) Commissioner Comments**

Commissioner Hindmarsh understands the budget is very tough and that she wants Library Director Curl to know that the Commission does understand that she is

carrying a huge load trying to deal with all the pressures from what the City wants from you, what the Staff needs from you, and what we're (the Commission) is demanding of you and that your first concern is the well being of the library and how our library services the community.

Commissioner Sessarego stated that the Friends held a Board Meeting to think about re-evaluating what types of things the Friends will financially support for the library, looking at providing extras or keeping the essentials going.

Commissioner Reinking concurred with Commissioner Hindmarsh and thanked Library Director Curl for the job she is doing during this tough time.

Commission Chair Blakeslee commented on Sundays, stating that the statistics do tell a story, but sometimes there is a bigger thing than the numbers. We cannot assume that everyone in the community has experienced our library. A family outing to the zoo could bring in a family that is experiencing the library for the first time. It is important for us to be able to convey that properly.

Commission Chair Blakeslee stated that since there are now only 6 Commission members it is very important to communicate and be sure there is a quorum at the meetings so we don't miss all the important information that is presented.

### **Adjournment**

Meeting adjourned at 8:56 pm.

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Janet Robinson, Senior Office Assistant

