

**CITY OF FOLSOM
PARKS AND RECREATION COMMISSION
TUESDAY, APRIL 2, 2013
REGULAR MEETING MINUTES**

1. **CALL TO ORDER:** The Parks and Recreation Commission meeting was called to order at 6:31p.m. with Chair Ross presiding.
2. **ROLL CALL:** Commission Members Present: Romero, Storz, Jackson, Safford, Benevento, Ross
3. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
4. **BUSINESS FROM THE FLOOR:**

Jim Kirstein, Folsom resident stated that the current park development fees have not been sufficient to develop parks the way they should be developed and would like to be sure that the fees for park development for South of Highway 50 are sufficient in order to develop the parks and maintain them.

Director Goss clarified that Park Impact Fees are for building parks and the maintenance of the parks is paid out of the City's general fund.

5. **APPROVAL OF MINUTES:**
 - A. February 5, 2013 Regular Meeting Minutes

Motion by Commissioner Romero, second by Commissioner Benevento to approve the February 5, 2013 Regular Meeting minutes.

| | | |
|-----------------|---------------------|--|
| AYES: | Commission Members: | Romero, Storz, Jackson, Safford, Benevento, Ross |
| NOES: | Commission Members: | None |
| ABSENT: | Commission Members: | None |
| ABSTAIN: | Commission Members: | None |

6. **DISCUSSION ITEM:**
 - A. Updated Parks & Recreation Master Plan: Part One

Senior Park Planner Simpson presented the staff report. He explained that part of the process of updating the Parks and Recreation Master Plan is to bring the current commission up to date with the work done in 2006 and in 2007 with the previous commission.

Director Goss explained that there will be three ultimate outcomes of this process. The first outcome is identifying and recommending to the City Council the program elements on finishing the park system. The second outcome will be the capital costs of that and weighing that with the City's ability to fund it. The third outcome is to develop a funding strategy such as increasing the park impact fee and or a potential revenue measure.

Senior Park Planner Simpson explained that a Needs Assessment Survey was completed in 2006 that identified which parks and recreation activities and facilities were important to the respondents. The Needs Assessment provided staff with information about which facilities and activities are indicated as being a priority to the community and thus should be used to plan and program future park development.

Part 1 of the master planning process was a review of existing park facilities, previous and recent Needs Assessment survey results, historic youth and adult sports participation, development of Level of Service (LOS) ratios, and an analysis of where “needs” are met or unmet in the current parks and recreation system.

Part 2 was an analysis of the remaining park development programming, both deferred phases of partially completed parks, and completely undeveloped parks. Development costs were estimated at 2007 dollars which remain close to current costs.

Parts 3 and 4 were further refinements for programming, development costs, and strategies for implementation and will be presented to the commission at upcoming meetings.

Senior Park Planner Simpson concluded that consultant work on a Nexus Study needed to determine the appropriate impact fee for remaining park development was put on hold in 2007. Staff will coordinate with the Finance Department regarding re-starting and completion of the Nexus Study for the master plan and impact fees.

There was discussion between staff and the commission regarding various facilities and park needs of the community. There was also discussion about what the obligation of the City is to provide the various parks and recreation services, as well as facilities and programs. It was concluded that it is the City’s obligation to provide a comprehensive parks and recreation system and programs of activities.

No action was taken on this item as it was for discussion purposes only. Parts three and four will be presented at the next commission meeting.

7. **INFORMATIONAL ITEMS:**

- A. Monthly Reports
- B. Director’s Report

8. **COMMISSIONER COMMENTS:**

Commissioner Romero discussed a trend in parks departments in California where cities are either consolidating the parks department with another department or eliminating them altogether. He also talked about the annual CPRS conference he attended in March.

Commissioner Storz inquired about the approval process for the Capital Improvement Projects (CIP) budget.

Director Goss explained that the CIP budget is approved and adopted by the City Council separately from the operating budget. Currently, the CIP budget it is scheduled to be presented to the City Council at the April 23rd meeting and adopted at the May 14th meeting. The Fiscal Year 2013-14 CIP budget will become effective July 1, 2013.

Commissioner Jackson stated she is excited for the park tour next month.

Commissioner Benevento encouraged the commission members to attend the opening day events for the community youth sports leagues.

Chair Ross stated that attending opening day events gives the commission members an opportunity to meet members of the community. He congratulated staff on the Wild Nights & Holiday Lights award.

9. **ADJOURNMENT:**


There being no further business before the Parks and Recreation Commission, the meeting was adjourned at 8:36 p.m.

RESPECTFULLY SUBMITTED:



Katie Parks, Administrative Assistant

APPROVED:



Rob Ross, Chairperson