APPROVAL OF MINUTES
Agenda Item No: 3a.
Library Commission Meeting: 09/17/2013

LIBRARY COMMISSION MINUTES
Regular Meeting
August 20, 2013

1) Call to Order:

The meeting was called to order at 6:30 p.m. by Commission Chair Sessarego.

2) Roll Call:

Present:

Commissioners Batt, Calderwood, Marks, Ryan, Aquino, Sessarego.

Absent:

Commissioner Oliver.

3) Minutes

a) July 16, 2013

Commissioner Aquino moved to approve the July16, 2013, minutes as written. Motion carried.

AYES: Commissioners: Batt, Calderwood, Marks, Aquino, Sessarego.
NOES: Commissioners: None.
ABSENT: Commissioners: Oliver.
ABSTAIN: Commissioners: Ryan.

4) Business from the Floor

None.

5) Reports and Presentations

a. Final Report on Youth Summer Reading Program 2013

Library Technician Debbie Centi gave a PowerPoint presentation sharing highlights of the Youth Summer Reading Program.

b. Final Report on Adult Summer Reading Program 2013

Librarian Julie Rinaldi gave a PowerPoint presentation sharing highlights of the Adult Summer Reading Program.

6) New Business

a. Folsom Public Library 20th Anniversary Celebration

Library Manager Dale shared the planned activities for the September 28, 2013, 20th anniversary celebration:

- Special Storytime with Clifford, the Big Red Dog
- Experience the Library's new Play and Learn Island
- Gaming for Teens
- Historical photo display
- Guide Dog and representative from the California State Library, Braille and Talking Book Library
- Refreshments
- First 500 attendees will receive a book bag and will be entered to win a gift basket provided by Barnes & Noble

7) Old Business

a. Review of Proposed Statistics

Library Manager Dale presented the modified proposed statistical report with the Commission recommendations given at the July 16, 2013, meeting.

8) Library Manager's Report

Library Manager Dale reported on the following:

- The Master Fee Schedule presented to the Library Commission at their July 16, 2013, meeting will go to City Council on August 27, 2013.
- There will be a commentary by City Manager Evert Palmer on the Library's 20th Anniversary and the Folsom Zoo Sanctuary's 50th anniversary in the Folsom Telegraph next week.
- The new tables for the Library Meeting Room are here and are much easier to maneuver.
- RFID Upgrade Project Plan: the end result will be new equipment, new self-check stations with credit card payment capability, and ultimately an eCommerce module on our website so that people can pay via credit card from home. Our tags will also work with our partners' tags and equipment so the checkout process will be easier for staff and patrons.
- Commissioner's requests from our last meeting

- Total fines and fees due as of August 8, 2013: our 34,204 card holders owe us $161,059.
- Comparison of volunteer hours to staff for F/Y 2012/2013: 20% of total hours were worked by volunteers.

Commissioner Comments

Commission Calderwood stated she is happy to be back.

Commissioner Marks stated she is impressed with our Summer Reading Program as it is fantastic and she hopes it continues to grow.

Commission Chair Sessarego asked that the Commissioners please let Senior Office Assistant Robinson know when you receive your agenda packet whether you will be in attendance at the meeting or not.

Commission Chair Sessarego asked Library Manager Dale to report on the status of adding a Youth Library Commissioner at the next meeting.

9) Adjournment

Meeting adjourned at 7:29 pm.

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Janet Robinson, Senior Office Assistant