CITY OF FOLSOM
FIRE DEPARTMENT
OFFICE OF THE FIRE CHIEF
535 Glenn Drive • Folsom, CA 95630
Office (916) 984-2280 • Fax (916) 984-7081

TENT AND MEMBRANE STRUCTURE PERMIT REQUIREMENTS

FOLSOM FIRE CODE PERMIT REQUIREMENT: **FMC§8.36 Section 3103.2. Approval required.** Tents and membrane structures having an area in excess of 400 square feet (37 m²) shall not be erected, operated or maintained for any purpose without first obtaining a permit and approval from the fire code official.

Exceptions:

1. *Tents used exclusively for recreational camping purposes.*
2. *Tents open on all sides which comply with all of the following:*
   - ***2.1*** *Individual tents having a maximum size of 700 square feet (65 m²)*
   - ***2.2*** *The aggregate area of multiple tents placed side by side without a fire break clearance of 12 feet (3658 mm), not exceeding 700 square feet (65 m²) total.*
   - ***2.3*** *A minimum clearance of 12 feet (3658 mm) to all structures and other tents.*

Permit applications may be downloaded from http://www.folsom.ca.us/ . The current Fire Code *Permit to Operate* fee is **$177**. An inspection of the tent or membrane structure is required prior to the permit being issued to the applicant.

APPLICATION INFORMATION REQUIREMENTS: The following information or documentation must be submitted with the application for permit.

1. A scaled or dimensioned plot plan of the area showing the location of the tent, canopy or membrane structure in relation to property lines, buildings and other structures.
2. Manufacturer and model of each tent, canopy or membrane structure.
3. Manufacture installation guidelines for anchoring (staking) to comply with ACSE 7-05 provisions
   PLEASE NOTE – *If ballasting is proposed calculations from a structural engineer indicating how equivalency with staking will be met must be included.*
4. Proof that the flame resistant fabric or material is approved by the California State Fire Marshal in accordance with California Code of Regulations Title 19, Division 1, Chapter 8
5. Proof that the tent provider (if provided by other) has a valid City of Folsom Business License.

GENERAL REQUIREMENTS: Tent and membrane structures shall comply with all applicable provisions of California Code of Regulations, Title 19, Division 1, and California Fire Code Chapter 31, as described in the attached code provisions.