CITY OF FOLSOM

SENIOR BUILDING INSPECTOR

DEFINITION

Under direction, review plans, inspect commercial and residential building projects, and enforce a variety of codes, ordinances, and established standards to achieve compliance with applicable electrical, mechanical, plumbing, structural, and dangerous housing/building codes. Incumbents may oversee, monitor, and/or direct the work of lower level personnel.

DISTINGUISHING CHARACTERISTICS

The Senior Building Inspector is the lead or specialist level in the Building Inspector series. In the lead assignment, incumbents provide direction to lower level staff including assigning, directing, and reviewing the work of staff. In the specialist assignment, incumbents work on specialized projects containing a high number of complex and difficult tasks and assignments. Positions at this level are distinguished from those in the lower level classification of Building Inspector I/II by the independence with which they perform their duties of handling the more difficult and complex work and performing lead work. This class is distinguished from the class of Building Inspector Supervisor in that the latter serves as the supervisor of incumbents in the lower levels of the series and performs the most difficult, complex, and sensitive work.

EXAMPLES OF ESSENTIAL DUTIES

NOTE: The following are the duties performed by employees in this classification. However, employees may perform other related duties at an equivalent level. Each individual in the classification does not necessarily perform all the duties listed.

- Assign and monitor the work of lower level staff.
- Provide training to staff regarding building codes and other related requirements.
- Inspect commercial and residential buildings and structures to determine compliance with the structural, mechanical, plumbing, electrical, and housing codes and approved plans.
- Identify and enforce a variety of codes, ordinances, and standards violations for conformance with plans and specifications.
- Inspect workmanship and materials in building construction projects for conformance with plans and specifications, and inspect potentially substandard or dangerous buildings.
- Work with diagrams, specifications, plans, and similar documents.
- Read and interpret building construction and engineering plan specifications and codes.
- Prepare and maintain reports, letters, and correction notices on code violations and variations from approved plans.
- Enter required information into the database for tracking and accessibility.

- Confer with and assist architects, engineers, contractors, builders, homeowners, tenants, and the general public in the field and office regarding the interpretation of requirements and restrictions and keep records and prepare reports as necessary.
- Identify illegal construction activity and issue violation notices.
- Perform related duties as assigned.

EMPLOYMENT STANDARDS

NOTE: The level and scope of the knowledge and abilities listed below are related to duties listed under the "Examples of Essential Duties" section of this specification.

Knowledge of:

- Principles and techniques of building construction and inspection.
- Methods, practices, and materials used in construction work.
- Safety standards and methods of building construction for commercial, industrial, and residential buildings.
- Codes, ordinances, and policies applicable to electrical, mechanical, plumbing, and structural codes.
- Modern office methods, practices, procedures, and computer equipment.
- Common word processing, spreadsheet, and database software.

Ability to:

- Lead technical/paraprofessional personnel.
- Provide technical advice to subordinate personnel in solving difficult problems or assignments.
- Apply technical knowledge and follow proper inspection techniques to examine workmanship and materials.
- Recognize correct installations of building systems and detect defects and faults in construction workmanship and materials.
- Enter data and retrieve information from various computer systems.
- Detect deviations from plans, regulations, and read and interpret building construction and engineering plans, specifications, and codes.
- Understand diagrams, specifications, plans, and similar documents.
- Operate a personal computer and other electronic equipment, including field entry devices and cellular phones.
- Effectively communicate verbally and in writing.
- Establish and maintain effective working relationships with those contacted in the course of work.

Minimum Qualifications:

Experience:

Two (2) years of full-time experience as a Building Inspector II with the City of Folsom.

OR

Four (4) years of full-time experience as a journey-level building inspector performing work within one or more inspection disciplines in another municipal, county, or city government agency.

License, Certificate, Registration Requirements:

At the option of the City, persons hired into this class may be required to either possess at entry or obtain within specified time limits, designated licenses, certificates or specialized education and training relevant to the area of assignment. Additional requirements may include, but are not limited to the following:

- Possession of, or ability to obtain and retain, a California Class C driver license by the time of appointment. Individuals who do not meet this requirement due to a disability will be reviewed on a case-by-case basis.
- Possession of, or ability to obtain and retain, a Building Inspector's Certificate as issued by the I.C.B.O at time of entry
- Certified Combination Inspector
- Certified Building Inspector
- Certified Electrical Inspector
- Certified Plumbing Inspector
- Certified Mechanical Inspector
- Uniform Fire Code Certificate
- ADA Specialist Certification

Physical Requirements:

Work is performed in a typical outdoor environment on a year-round basis. (1) Mobility: frequent performance of manual labor; frequent standing for long period of time; frequent bending, squatting, and crawling. (2) Lifting: frequent lifting up to 50 pounds; occasional lifting up to 75 pounds. (3) Vision: constant use of overall vision. (4) Dexterity: frequent grasping, holding, and reaching. (5) Hearing/Talking: frequent hearing and talking, in person and on the phone. (6) Emotional/Psychological: frequent coworker contact; occasional working alone. (7) Environmental: frequent exposure to loud noise; frequent exposure to chemicals, fumes, and other environmental substances.

Information Block

Class Code:
FLSA Status:
Established:
Revised:

Retitled:
Workers Compensation Code
Bargaining Unit: