

CITY OF FOLSOM

SENIOR BUILDING TRADES WORKER

DEFINITION

Under general supervision or general direction, perform a variety of trade activities in the construction, remodeling, repair, and preventative maintenance of city buildings, facilities, and equipment. The Senior Building Trades Worker may oversee, monitor, and/or direct the work of lower level personnel.

DISTINGUISHING CHARACTERISTICS

The Senior Building Trades Worker handles the most complex projects, that at times may call for the use of specialized equipment. This level class in the series, fully competent to independently perform duties. This class is distinguished from those in the lower classification of Building Trades Worker I/II by the relative independence with which they perform their duties of performing a variety of trade activities in the construction, remodeling, repair, and preventative maintenance of city buildings, facilities, and equipment. This class is distinguished from the Building Trades Worker Supervisor in that the latter serves as the full supervisor of incumbents in the lower level of the series.

EXAMPLES OF ESSENTIAL DUTIES

NOTE: The following are the duties performed by employees in this classification. However, employees may perform other related duties at an equivalent level. Each individual in the classification does not necessarily perform all the duties listed.

- Perform skilled and semi-skilled work in the maintenance and repair of buildings, facilities, and equipment, which may include carpentry, painting, masonry, electrical work, mechanical work, and/or plumbing work.
- Construct, repair, and remodel items, such as partitions, room additions, fences, counters, tables, bookcases, floors, and roofs.
- Install, maintain, and repair carpeting, floor tile, ceramic tile, cement walkways, foundations, and other surfaces.
- Perform preventive maintenance activities by periodically testing motion units, pumps, boilers, valves, air handler, and fan units.
- Maintain records on service and maintenance work performed; maintain inventory of supplies and products.
- Purchase parts and materials needed to perform maintenance and repair activities.
- Assist in other public works areas, such as vehicle and equipment repair and street construction and maintenance. Maintain various records, reports, and correspondence.
- Train new employees in operations.
- Perform related duties as assigned.

EMPLOYMENT STANDARDS

NOTE: The level and scope of the knowledge and abilities listed below are related to job duties as defined under “Distinguishing Characteristics.”

Knowledge of:

- Fundamentals of carpentry, electrical work, plumbing work, painting, and/or mechanical work.
- Methods and procedures used in carpentry, mechanical, electrical, painting, plumbing, construction, and other craftwork.
- Building materials and supplies used in various maintenance and repair activities.
- Safety rules, regulations, and practices applied to construction areas and office spaces.
- Basic mathematic principles.

Ability to:

- Perform a variety of building maintenance and repair work.
- Oversee a crew of workers performing general or specialized maintenance.
- Read and interpret blueprints and electrical wiring diagrams.
- Calculate and coordinate necessary materials needed for a project or assignment.
- Use a variety of hand and power tools safely, such as mechanical saws, buffers, lathes, drills, drill presses, paint sprayers, and other shop tools.
- Maintain records on service and maintenance work performed as well as the inventory of supplies and products.
- Understand and follow oral and written instructions.
- Effectively communicate verbally and in writing.
- Establish and maintain effective working relationships with those contacted in the course of work.

Minimum Qualifications:

Senior Building Trades Worker

Experience:

Five (5) years of full-time building maintenance experience, which included experience performing carpentry, electrical work, plumbing worker, painting, and/or mechanical work.

License, Certificate, Registration Requirements:

At the option of the City, persons hired into this class may be required to either possess at entry or obtain within specified time limits, designated licenses, certificates or

specialized education and training relevant to the area of assignment. Additional requirements may include, but are not limited to the following:

- Possession of, or ability to obtain and retain, a California Class C driver license by the time of appointment. Individuals who do not meet this requirement due to a disability will be reviewed on a case-by-case basis.
- A Class A or B license may be required, and/or certification in the use of equipment related to the duties of the position.
- A “man lift / scissor lift” certificate is required with in (6) six months

Physical Requirements:

Work is performed in a typical indoor or outdoor environment on a year-round basis. (1) Mobility: frequent performance of manual labor; frequent standing for long period of time; frequent bending and squatting. (2) Lifting: frequent lifting up to 50 pounds; occasional lifting up to 75 pounds. (3) Vision: constant use of overall vision. (4) Dexterity: frequent grasping, holding, and reaching. (5) Hearing/Talking: frequent hearing and talking, in person and on the phone. (6) Emotional/Psychological: frequent coworker contact; occasional working alone. (7) Environmental: frequent exposure to loud noise; frequent exposure to chemicals, fumes, and other environmental substances.

Information Block

Class Code:
FLSA Status:
Established:
Revised:
Retitled:
Workers Compensation Code
Bargaining Unit: