

APPROVAL OF MINUTES
Agenda Item No.: 3a.
Library Commission Meeting: 08/07/06

LIBRARY COMMISSION MINUTES
Regular Meeting
June 5, 2006

Call to Order:

The meeting was called to order at 6:31p.m. by Chair Blakeslee.

Present:

Commission Chair Blakeslee, Commissioners Kipp, Myers, Ward, Collins, and Holderness.

Absent:

None

Minutes

3.a. April 3, 2006

Commissioner Holderness commented that, not just in the minutes, but in everything being written about the new library, it is being called the Georgia Murray Library and the Georgia Murray Library Building. Commissioner Holderness stated that it should be corrected to be the Georgia Murray Building and the Folsom Public Library as originally approved by the Commission.

Commissioner Kipp moved to approve the minutes of the April 3, 2006, meeting. Commissioner Holderness seconded the motion. Motion carried.

AYES: Commissioners: Kipp, Myers, Ward, Collins, Holderness, Blakeslee
NOES: Commissioners: None
ABSENT: Commissioners: None
ABSTAIN: Commissioners: None

3.b. May 1, 2006

Commissioner Ward requested a copy of the revised Behavior Policy be included in a future Commission packet.

Commissioner Kipp commented that item 5.a. should read the Folsom City Library Update not Georgia Murray Library Development Update.

Commissioner Holderness stated that when Commissioner Ward asked about the Coffee Café and the book collection in Commissioner Comments at the May 1, 2006, meeting she (Commissioner Ward) specifically asked about the opening day collection not the book collection and this has not been reflected in the minutes. Commissioner Holderness also stated that she believed Director of Administrative Services Palmer responded that there was not going to be an opening day collection anymore and that is not reflected in the minutes either.

Commissioner Holderness stated that under Commissioner Kipp's comments at the May 1, 2006, meeting that she (Commissioner Holderness) and Commissioner Kipp have since discussed the issue and are in agreement.

Commissioner Kipp stated that there were factors that she was not aware of. Commissioner Kipp stated that she thinks "there needs to be a specific thing done where people can bring forth their critiques; it needs to be formalized so we know exactly where it is and where it's going, there should be steps".

Commissioner Myers asked if Commissioner Holderness was requesting corrections to the May 1, 2006, minutes.

Commissioner Holderness stated that she wanted the minutes corrected to reflect the comments about the opening day collection, that is what was asked about and it is not reflected in the minutes as well as Director of Administrative Services Palmer's response that there would not be an opening day collection.

Commissioner Myers moved to approve the May 1, 2006, minutes as corrected for Commissioner Holderness's comments. Commissioner Kipp seconded the motion. Motion carried.

AYES: Commissioners: Kipp, Myers, Ward, Collins, Holderness, Blakeslee
NOES: Commissioners: None
ABSENT: Commissioners: None
ABSTAIN: Commissioners: None

Business from the Floor:

Nellie Loo addressed the Commission regarding a petition brought to City Council at the April 25, 2006, meeting concerning the operations and management (of the library).

An unidentified speaker addressed the Commission regarding the same petition and stated that he felt subsequent discussion should be tabled until all persons named in the petition were present.

Commission Chair Blakeslee stated that the Commission would take comments from the floor and if there is merit and the Commission wants to delve further into the matter it would become an action item for the following subsequent meetings.

Commissioner Ward stated that her concern was the process of the budget. Commissioner Ward stated that she doesn't think the Commission ever saw the budget. Commissioner Ward commented that she is not sure what the Commission's role is in the bylaws regarding the budget but that in the past the Commission used to see the budget before it went to City Council.

A discussion by the Commission followed regarding the budget and staffing.

An unidentified speaker addressed the Commission regarding the lack of a Library Director.

Commissioner Kipp commented on the petition and staff dissatisfaction and stated that she feels a special meeting needs to be called prior to the final budget approval by the City Council at its June 13, 2006, meeting. Commissioner Kipp stated that she would like to see staff represented; she feels that many (staff) are uncomfortable coming before the Commission.

A discussion by the Commission regarding a special meeting, the budget and staffing followed.

Nellie Loo addressed the Commission stating that she feels that if there is a special meeting that staff needs to feel their jobs are not in jeopardy if they attend and speak to the Commission regarding concerns addressed in the petition.

An unidentified speaker addressed the Commission regarding the library budget presentation and if the positions of Library Director and Children's Librarian are listed specifically in the budget.

An unidentified speaker asked if there was a copy of the budget in the library.

More discussion by the Commission about staffing followed.

An unidentified speaker addressed the Commission regarding the citywide job classification study.

Commissioner Myers asked of the floor, if the petition being discussed, dated May 26, 2006, was presented to the City Council and what was the response of the City Council.

Commissioner Kipp stated it went to the budget meeting.

An unidentified speaker stated that it was not presented to the City Council.

Commissioner Holderness stated the petition was put in the packets on Friday.

Commissioner Myers asked if to the best of everyone's knowledge the petition has not been acted on by the City Council. Commissioner Myers thanked the floor for bringing the petition to the Commission.

Commission Chair Blakeslee thanked the floor for bringing the petition and stated that the Commission would read through the information.

A discussion by the Commission regarding holding a Special Meeting and what the agenda should be followed.

Commissioner Kipp moved to hold a Special Meeting to consider the final budget for the fiscal year 2006 2007 and the staffing plan. Commissioner Ward seconded the motion.

AYES: Commissioners: Kipp, Myers, Ward, Collins, Holderness, Blakeslee
NOES: Commissioners: None
ABSENT: Commissioners: None
ABSTAIN: Commissioners: None

Commissioner Kipp moved to hold a Special Meeting on Friday, June 9, 2006 at 6:00 pm at the library. Commissioner Ward seconded the motion. Motion carried.

AYES: Commissioners: Kipp, Myers, Ward, Collins, Holderness, Blakeslee
NOES: Commissioners: None
ABSENT: Commissioners: None
ABSTAIN: Commissioners: None

Reports and Presentations:

5.a. Georgia Murray Library Development Update

Library Manager Knight provided an update on the library construction for the Folsom Public Library, Georgia Murray Building noting some recent authorizations by the City Council as follows:

- March 28 – awarded the purchase of public furniture to Agati, Inc.
- May 9 – awarded the purchase of office furniture to OneWorkplace.
- May 23 – awarded the purchase of shelving and associated hardware to Ross McDonald.

5.b. Monthly statistics for April and May 2006

Library Manager Knight presented the statistics for April and May 2006 and responded to comments by the Commission.

Commissioner Comments

Commissioner Kipp stated she was delighted that the Commission has decided to hold a Special Meeting for consideration of this important issue.

Commissioner Ward would like a copy of the final Behavior Policy distributed to the Commission at the next regular meeting.

Commissioner Holderness stated she is pleased with the scheduled special meeting, and she appreciates everyone's interest.

Commissioner Collins stated he was glad the Commission received the packets (petition) and he stated that as a Commission they need to know what their roles are. What should they participate in, should the Commission oversee operational decisions? He also stated that the Commission should review the bylaws and determine what the role of the Commission is. What is the appropriate role, what is the balance?

The meeting adjourned at 8:12 p.m.

Janet Robinson, Senior Office Assistant