FOLSOM
FIRE DEPARTMENT

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PLACE OF ASSEMBLY PERMIT REQUIREMENTS

Section 105.6.34 of the Folsom Fire Code states that an operational permit is required to operate a place of assembly. Additional requirements may be applicable.

A plan indicating the seating arrangements, locations and width of exit ways and aisles shall be submitted for approval, and an approved copy of the plan shall be kept on display on the premises.

Exit doors shall not be provided with a latch or lock unless it is panic hardware. No additional locking devices are permitted AT ANY TIME. Required exit doors found locked from the inside may result in a misdemeanor citation to the PERSON IN CHARGE at the time of the violation. Exit doors, exit lights, required hardware and exit paths shall be maintained in accordance with the requirements of both the Fire Code and Building Code.

Occupancy capacity of the room shall be posted in a conspicuous place on an approved sign near the main exit from the room. Such sign(s) shall be maintained by the owner or representative and shall indicate the number of occupants permitted for each room use.

Overcrowding: Overcrowding or admittance of any person beyond the approved capacity of a building or a portion thereof shall not be allowed. The Chief or designee, upon finding any overcrowding conditions or obstructions in aisles, passageways or other means of egress, or upon finding any condition which constitutes a life safety hazard, shall be authorized to cause the event to be stopped until such condition or obstruction is corrected.

Occupant count: The supervisor of each place of assembly shall have an effective system to keep count of the number of occupants present in the assembly area. If at any time, the Chief determines that an accurate count of occupants is not being maintained, the occupancy shall be cleared until an accurate count can be made.

Combustible decorative materials shall be flame retardant or treated with a flame retardant. This includes seasonal material, i.e., Christmas trees, banners, and streamers. Decorative material shall not obstruct exit(s) in any way.

The use of open flame or burning candles is prohibited unless permitted by the Fire Department. Candleholders shall meet the requirements of the Fire Code. An additional permit from the Fire Department is required.

Where smoking is allowed, approved noncombustible ashtrays or match receivers shall be provided on each table and at other convenient places.

Owner/occupant shall be aware of current requirements of commercial kitchens regarding automatic fire extinguishing systems. Extinguishing systems shall be serviced at least every six (6) months or after activation of the system.

Portable fire extinguishers shall be installed in occupancies and locations as set forth in the Fire Code and as required by the Fire Department.

Places of assembly shall be under the constant supervision of a competent adult on the premises during the time that the premises are open to the public. Sufficient employees shall be trained to provide this supervision so that when the primary supervisor is absent an alternate person will be capable of providing the supervision of the operation.