CITY OF FOLSOM
LIBRARY COMMISSION AGENDA
REGULAR MEETING
CITY COUNCIL CHAMBERS
50 NATOMA STREET, FOLSOM, CA
JULY 7, 2008
6:30 PM

1) Call to Order:

2) Roll Call: **Commission Members:**

Giancoli	____	Ryan	____
Holderness	____	Blakeslee	____
Kipp	____	Collins	____

3) Approval of Minutes

a. June 2, 2008

4) Business from the Floor:

5) Reports and Presentations:

a. Norman R. Siefkin Public Library Project Status

6) New Business

a. LSTA Grant Funds Awarded for online Homework Help

7) Director's Report

8) Commissioner Comments:

9) Adjournment:

Notice: *Members of the Public are entitled to directly address the Commission concerning any item that is described in the notice of this meeting, before or during consideration of that item. If you wish to address Commission on an issue which is not on this agenda, when the Chair asks if there is any* ***"Business from the floor,"*** *you may address the Commission at this time. Please limit your comments to three minutes or less.*

As presiding officer, the Library Commission Chair has the authority to preserve order at all Library Commission meetings, to remove or cause the removal of any person from any such meeting for disorderly conduct, or for making personal, impertinent, or slanderous remarks, using profanity, or becoming boisterous, threatening or personally abusive while addressing said Commission, and to enforce the rules of the Commission.

In compliance with the Americans with Disabilities Act, if you are a disabled person and need a disability – related modification or accommodation to participate in this meeting, please contact

the Library at (916) 355-7375. Requests must be made as early as possible and at least one-full business day before the start of the meeting

Any documents produced by the City and distributed to the Library Commission regarding any item on this agenda will be made available at the Folsom Public Library located at 411 Stafford Street, Folsom, California during normal business hours.

APPROVAL OF MINUTES
Agenda Item No.: 3.a.
Library Commission Meeting: 7/7/08

LIBRARY COMMISSION MINUTES
Regular Meeting
June 2, 2008

Call to Order:

The meeting was called to order at 6:31 p.m. by Chair Collins.

Present:

Commission Chair Collins, Commissioners Holderness, Kipp, Ryan, Blakeslee, Giancoli,.

Approval of Minutes

3. a. Commissioner Ryan moved to approve the minutes of May 5, 2008 as written. Motion carried.

AYES:	Commissioners: Holderness, Ryan, Blakeslee, Giancoli, Collins.
NOES:	Commissioners: None
ABSENT	Commissioners: None
ABSTAIN:	Commissioners: Kipp

Reports and Presentations

5.a.Vista del Lago Library Project Status

Library Director Curl provided an update on the hiring status for the Vista del Lago Library explaining that all offers were contingent on City Council approval of the budget.

Library Director Curl stated that at the May 24, 2008 Folsom Cordova Unified School District (FCUSD) Board Meeting it was decided to officially name the new library at the Vista del Lago High School the Norman R. Siefkin Public Library.

Library Director Curl stated that the Norman R. Siefkin Public Library will have its Grand Opening on August 6, 2008, a Wednesday, from 5:00 – 8:00 p.m. An evite will go out on July 7, 2008 and a notice will be posted on the City's web site.

Commission Chair Collins suggested that the press release regarding the opening should include a note about heavier traffic in the area during that time frame.

Old Business

6.a. Library Preliminary Budget Fiscal Year 2008-2009

Library Director Curl presented the staff report giving the Commission an update on the budget for 2008-2009 Fiscal Year. Library Director Curl responded to questions by the Commission.

Commissioner Blakeslee left the meeting at this point, 7:31 p.m.

Director's Report

Library Director Curl provided the following report and responded to questions from the Library Commission.

- Georgia Murray Building Statistics Reporting.
- Staffing News.
- Summer Reading for All.
- Other Library Events Upcoming.

Commissioner Comments

Commissioner Giancoli stated he appreciates all the hard work on the budget.

Commissioner Giancoli stated that his family all signed up for the Summer Reading Program and had a great time.

Commissioner Kipp thanked Library Director Curl for her terrific work on the budget.

Commissioner Kipp stated that she hopes next year goes as well as the last year has especially with the new joint use library opening.

Commissioner Holderness thanked Library Director Curl for the great presentation on the budget.

Commissioner Ryan concurred with Commissioner Giancoli that the Summer Reading Kick-off, sign ups were a great success.

Commission Chair Collins stated that he appreciated all the details presented in the budget presentation.

Commission Chair Collins stated that he appreciated all the Friend's have donated to the library especially over the past year.

Meeting adjourned at 7:44 p.m.

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Janet Robinson, Senior Office Assistant

REPORTS AND PRESENTATIONS
Agenda Item No.5a.
Library Commission Meeting: 7/7/08

DATE: July 3, 2008

TO: Library Commission Members

FROM: Katy Curl, Library Director

SUBJECT: **NORMAN R. SIEFKIN PUBLIC LIBRARY PROJECT STATUS**

Staff will present an update on the Norman R. Siefkin Public Library project including latest photos, staff recruitment, fixtures, furnishings, and equipment installation, and opening day plans.

Respectfully submitted,

_____

Katy Curl, Library Director

NEW BUSINESS
Agenda Item No.6a.
Library Commission Meeting: 7/7/08

Date: July 3, 2008

To: Library Commission Members

From: Katy Curl

Subject: **LSTA GRANT FUNDS AWARDED FOR ONLINE HOMEWORK HELP**

BACKGROUND/ISSUE

At its June 24, 2008, meeting, the City Council approved Resolution No. 8318 - A Resolution Authorizing the City Manager to Apply for and Accept LSTA Grant Funds Awarded by the State Library for one year of access to Out-of-School-Time Online Homework Help.

The Library Services and Technology Act (LSTA) is the successor to the Library Services and Construction Act (LSCA) and its predecessors, in effect since 1956. Enacted October 1, 1996 and reauthorized in 2003, the LSTA is administered in California by the California State Library. Each year since the inception of the Act, the California State Librarian has awarded local assistance grants on a competitive basis for locally initiated proposals that meet the purposes of the Act. The LSTA provides support for projects in the areas of services for special populations, technology, resource sharing and inter-agency cooperation. Grants are awarded on a competitive basis.

For the past six years, the California State Library has used LSTA funds to subscribe to Out-of-School-Time Online Homework Help. More than forty library jurisdictions are currently providing access to Out-of-School-Time Online Homework Help with financial support from LSTA funds. The Folsom Public Library applied for the Out-of-School-Time Online Homework Help grant in May 2008, and received notification of the grant award in June 2008. The original grant award provides full funding for FY 2008/09 and the option to renew in subsequent years with an incremental decrease in funding support from the State Library through FY 2010/11.

Students will access Out-of-School-Time Online Homework Help through a link on each participating library's Web site. The goal of the program is to provide after-school homework assistance to students, grades 3-12.

ANALYSIS

After the school day ends, students sometimes find themselves without the support of an older student or adult who can help them to understand how to complete a homework assignment. The Folsom Public Library offers after-school homework help provided three days a week by volunteers in its Folsom Library After-School Hours (F.L.A.S.H.). Students who aren't able to come to the library may not have the same opportunities for assistance after school.

The Out-of-School-Time Online Homework Help program supplements educational services to all students in the community by way of the Folsom Public Library's online connection to expert tutors in English and Spanish for nine hours a day, seven days a week . By combining free computer access at the Library with the free tutoring assistance of Out-of-School-Time Online Homework Help, this project helps to create equal opportunities for learning and growth for all students. To use this service, users will start from the Folsom Public Library home page.

FINANCIAL IMPACT

The project is fully funded for the FY08-09 and requires no matching local funds. The cost for one full year of access to the Out-of-School-Time Online Homework Help program is $10,500. The original grant award provides full funding for FY 2008/09 with the option to renew or not in subsequent years with an incremental decrease in funding support from the State Library through FY 2010/11. The Folsom Public Library would be required to provide 25% of the subscription cost in year two, 50% in year three and 100% in year four and beyond. The chart below illustrates the levels of support that the California State Library and the Folsom Public library anticipate they will share through this grant.

Year	LSTA Grant	Folsom Public Library Costs
2008/2009	$10,500	$0
2009/2010	$7,875	$2,625
2010/2011	$5,250	$5,250
2011/2012	$0	$10,500

To determine if LSTA support will continue to be offered in FY 2008/09 and beyond, the Library will review the service annually. The City will have the option not to renew this service during any of the subsequent years. The Library will review its budget for materials and online resources, analyze patron usage of the service, and examine library service priorities to decide whether to recommend reallocation of resources within the Library's existing budget in order to pay for the service at the higher rates. Based on the results of the service and upon review and prioritization of the Library's budget for materials and online resources, the Library would decide whether to recommend expenditures within its existing budget to pay for the higher rates to access Out-of-School-Time Online Homework Help.

RECOMENDATION

Staff presents this information to the Library Commission for review and comment only. No Library Commission action is required.

Respectfully submitted,

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Katy Curl, Library Director

Revised Agenda Report
Transmittal Sheet

Date: July 7, 2008

To: Library Commission Members

From: Library Director Katy Curl

Subject:
Revised Staff Report

Staff has prepared the attached revised: **DIRECTORS REPORT**

The revisions are on **AMERICAN LIBRARY ASSOCIATION (ALA) ANNUAL CONFERENCE 2008**
, and are shown as follows:

language deletions: ~~**Strikeouts, bold and underlined**~~,
language additions: ***Italics, bold and underlined.***

Respectfully submitted:

_____
Katy Curl
Interim Library Director

DIRECTORS REPORT
Agenda Item No.7.
Library Commission Meeting: 7/7/08

DATE: July 3, 2008

TO: Library Commission Members

FROM: Katy Curl, Library Director

SUBJECT: **DIRECTORS REPORT**

2008-2009 LIBRARY BUDGET

At its June 24, 2008, meeting, the City Council approved Resolution No. 8312 - A Resolution Adopting the FY 2008-09 Final Budget for the City of Folsom, the Folsom Redevelopment Agency, and the Folsom Public Financing Authority. There had been no public comment on the library portion of the budget during the public hearing process. No changes were made to the library's budget as presented to the Library Commission on June 2, 2008.

Changes to the library open hours at Folsom Public Library, Georgia Murray Building were approved as part of the 2008-09 budget. The library will be closed on Monday evenings at 5 p.m. beginning on Monday July 21, 2008.

AMERICAN LIBRARY ASSOCIATION (ALA) ANNUAL CONFERENCE 2008

Three staff members: Katy Curl, Debbie Centi, and ~~**Katy Curl**~~ ***Stephanie Bertin*** attended the ALA National conference in Anaheim thanks to Mountain Valley Library System training funds and a donation from the Folsom Friends of the Library. Staff members will bring reports to the commission on their trip in an upcoming meeting.

UPCOMING EVENTS

Adult Programs

Book Discussion: *Grayson* by Lynne Cox Wednesday July 9, 2008 @ 6:30 p.m.

Book Discussion: *The Other Boleyn Girl* by Phillipa Gregory Thursday July 24, 2008 @ 1:00 p.m. and Wednesday August 6 @ 6:00 p.m.

Senior First Friday presents "The Thunderfoot Cloggers" August 1, 2008 @ 10:00 a.m.

Grand Opening of Norman R. Siefkin Public Library Wednesday August 6, 2008 5 p.m.

Children's Programs

Storytimes Tuesday and Wednesday 10:00 a.m. and 11:00 a.m.

Summer Reading Special Events:

"Catch the Reading Bug" concert w/Gary Lapow former Disney Channel performer Thursday July 10, 2008 @ 10:30 a.m.

Python Ron's Bug and Reptile Show

Catch the Reading Bug Movie Week: Join us for three bug themed features on Tuesday July 22nd, Wednesday July 23rd, and Thursday July 24th.

Teen Program

Teen Summer Reading Special Event:

Double Feature and Bug Fear Factor – Come watch two bug themed movies. Between movies we'll be holding a Bug Fear Factor. Would you eat a chocolate ant or maybe some sour cream & onion crickets? Saturday July 12, 2008 1:00 – 5:30 p.m.

Respectfully submitted,

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Katy Curl, Library Director