

Date: October 29, 2013
TO: Mayor and City Council Members
FROM: Parks & Recreation Department

SUBJECT: RESOLUTION NO. 9261 - A RESOLUTION AUTHORIZING A TRANSFER OF ZOO TRUST FUNDS TO ZOO CAPITAL FUND AND APPROPRIATION OF FUNDS FOR SURVEYING AND GEOTECHNICAL INFORMATION OF ZOO GROUNDS

BACKGROUND/ISSUE

Parks and Recreation Department staff is analyzing the zoo grounds for exhibit renovation and improvements. Currently there is no engineering, topography or geotechnical information available for use in design analysis and engineering calculation. Accurate topography is required to complete ADA retrofit design of zoo grounds.

POLICY/RULE

In accordance with Section 3.02.030 (L) of the Folsom Municipal Code, City Council by resolution may transfer appropriations between funds and from unappropriated balances.

ANALYSIS

In order to complete informed analyses and decisions, the Folsom City Zoo Sanctuary requires an updated topographic survey and geotechnical information. This information will be utilized for grading and drainage analysis, utility renovation and retrofit, ADA design and compliance, exhibit renovation and planning, as well as long-term facility documentation.

The Scope of Work includes

1. Site specific topographic survey information incorporating existing conditions and recent ADA pathway improvements within the zoo;
2. An engineer's review of the existing geotechnical reports and site-specific testing.

FINANCIAL IMPACT

The net beginning fund balance for the Zoo Capital (Fund 425) and Zoo Trust (Fund 753) for Fiscal Year 2013-14 is \$2,027. The anticipated annual revenue includes \$17,000 from the Train Concession and an estimated \$5,000 in donations, of which, \$2,200 has already been received. (In Fiscal Year 2012-13, donations exceeded \$10,000). The total estimated available funds is \$24,000.

With program expenses of \$5,500, the estimated net ending fund balance at June 30, 2014 is \$18,500. With no other capital projects proposed, staff recommends transfer and appropriation of \$18,500 from the Zoo Trust (Fund 753) to the Zoo Capital (Fund 425).

This transfer will cause the current combined cash balance in the funds to be negative. Zoo staff will suspend expenses from the General Fund Zoo Budget's contract account until the cash balance in the combined Zoo Trust and Zoo Capital Funds is no longer negative. If the revenues do not materialize as expected and the cash balance does not become positive the expense will be absorbed into (and staying within the FY 2014 Zoo Budget) so that the Zoo Trust and Zoo Capital Funds do not have a negative cash balance at the end of the 2014 fiscal year.

ATTACHMENT

1. Resolution No. 9261 - A Resolution Authorizing a Transfer of Zoo Trust Funds to the Zoo Capital Fund for Surveying and Geotechnical Information of Zoo Grounds

RECOMMENDATION/CITY COUNCIL ACTION

Resolution No. 9261 - A Resolution Authorizing a Transfer of Zoo Trust Funds to the Zoo Capital Fund for Surveying and Geotechnical Information of Zoo Grounds.

Respectfully Submitted,



Robert Goss, Parks and Recreation Director

RESOLUTION NO. 9261

A RESOLUTION AUTHORIZING A TRANSFER OF ZOO TRUST FUNDS TO ZOO CAPITAL FUND AND APPROPRIATION OF FUNDS FOR SURVEYING AND GEOTECHNICAL INFORMATION OF ZOO GROUNDS

WHEREAS, the Parks and Recreation Department is analyzing the zoo grounds for exhibit renovation and improvements; and

WHEREAS, topographic survey and geotechnical engineering services are necessary to provide an informed analysis; and

WHEREAS, the Parks and Recreation Department will solicit professional service proposals from a minimum of three qualified professionals in compliance with the Folsom Municipal Code; and

WHEREAS, the estimated ending fund balance in the Zoo Trust (Fund 753) will be \$18,500; and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Folsom;

1. Authorizes the Finance Director to Transfer Zoo Trust Funds for an amount not-to-exceed \$18,500 to the Zoo Capital Fund and Appropriation of Funds for Surveying and Geotechnical Information of Zoo Grounds.

PASSED AND ADOPTED this 12th day of November 2013 by the following roll-call vote:

AYES: Council Member(s):

NOES: Council Member(s):

ABSTAIN: Council Member(s):

ABSENT: Council Member(s):

Stephen E. Miklos, MAYOR

ATTEST:

Christa Saunders, CITY CLERK