

DATE: September 30, 2005

TO: Mayor and City Council Members

FROM: Public Works Department

SUBJECT: **RESOLUTION NO. 7677 - A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE AMENDMENT NO. 2 TO THE AGREEMENT WITH CKB ENVIRONMENTAL CONSULTING, INC. FOR STORMWATER QUALITY COMPLIANCE SUPPORT PROJECT NO. 7011**

BACKGROUND/ISSUE

In March 2004, the City Manager executed an agreement with CKB Environmental Consulting, Inc (CKB) in the amount of \$39,900, for compliance assistance with the City's Stormwater Management Program. Amendment No. 1 to the agreement was authorized by City Council in November 2004, bringing the contract total to \$79,900. This agreement provides environmental permitting expertise to Public Works staff in order to ensure continued compliance with the City's National Pollutant Discharge Elimination System (NPDES) Permit for Stormwater Discharges Associated with Municipal Activities (CAS082597; "Stormwater Permit"). CKB assists with the preparation of compliance deliverables and development standards; develops and reviews technical reports; and conducts training workshops for City staff in various departments as required by the Stormwater Permit. In addition, between November 2004 and July 2005, CKB provided experienced staff to manage the complex program until the Public Works Department was able to complete the recruitment process for new staff. This situation was unexpected and caused the project funds to be depleted more quickly than originally anticipated. Amendment No. 2 is intended to provide transition assistance to the new Public Works staff and to continue to provide the consulting services described above.

POLICY / RULE

In accordance with Chapter 2.36 of the Folsom Municipal Code, agreements costing \$41,750 or greater shall be approved by the City Council.

ANALYSIS

This amendment is being requested in order to help ensure the City complies with the requirements of the NPDES Permit by allocating the appropriate staff resources responsible for implementing the policies and procedures necessary to limit the impact to water quality by City activities, coordinate with the Regional Water Quality Control Board and other permitted agencies, and document the program activities and progress.

CKB has been working with the City of Folsom for about three years and is familiar with the City program, policies and staff. In addition, CKB has the necessary qualifications and experience with all aspects of stormwater quality protection including construction best management practices, new development

standards, public outreach, water quality monitoring and target pollutant reduction. CKB has been providing similar services to the County of Sacramento since 1999 and is currently managing the process to prepare a new Sacramento Area Stormwater Quality Design Manual for the County which will also apply to the local cities in the area, including Folsom. CKB's scope includes the following:

1. Train the new stormwater quality program manager.
2. Assist with all individual program elements, including preparation/review of technical documents.
3. Conduct mandatory annual City employee training for all required activities.
4. Assist with coordination with other permitted and regulatory agencies.
5. Prepare or assist with preparation of all regulatory compliance deliverables.
6. Review and recommend amendments to existing development standards to be consistent with the new Sacramento Area Stormwater Quality Design Manual.

CKB proposes to perform the additional consulting services for stormwater quality compliance support for an amount not to exceed \$64,240. Staff finds this fee to be reasonable. This will result in a new total fee of \$144,140. The City's standard Amendment to Consultant and Professional Services Agreement, which has been reviewed and approved as to form by the City Attorney, will be executed to amend the original agreement.

FINANCIAL IMPACT

Adequate funds are budgeted in the Drainage Fund (448) and the Public Works Fund (023), Project 7011 – Annual Stormwater Quality Management (NPDES) for this project.

ENVIRONMENTAL REVIEW

Program management services do not require an environmental review.

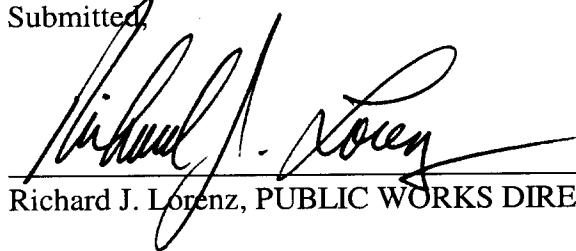
ATTACHMENT

Resolution No. 7677 - A Resolution Authorizing the City Manager to Execute Amendment No. 2 to the Agreement with CKB Environmental Consulting, Inc. for Stormwater Quality Compliance Support Project No. 7011

RECOMMENDATION/CITY COUNCIL ACTION

The Public Works Department recommends that the City Council pass and adopt Resolution No. 7677 - A Resolution Authorizing the City Manager to Execute Amendment No. 2 to the Agreement with CKB Environmental Consulting, Inc. for Stormwater Quality Compliance Support Project No. 7011.

Submitted,



Richard J. Lorenz, PUBLIC WORKS DIRECTOR/CITY ENGINEER

RESOLUTION NO. 7677

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE AMENDMENT NO. 2 TO THE AGREEMENT WITH CKB ENVIRONMENTAL CONSULTING, INC. FOR STORMWATER QUALITY COMPLIANCE SUPPORT PROJECT NO. 7011

WHEREAS, the City of Folsom has an agreement with CKB Environmental Consulting, Inc. for stormwater quality compliance support; and,

WHEREAS, the City has a National Pollutant Discharge Elimination System (NPDES) Permit for stormwater discharges associated with municipal activities; and,

WHEREAS, the Public Works Department staff responsible for managing the City's stormwater program is a new employee who requires training; and,

WHEREAS, CKB Environmental Consulting, Inc. has the necessary qualifications to train the new employee and conduct other technical work as needed to ensure continued compliance with the NPDES Stormwater Permit; and,

WHEREAS, adequate funds are budgeted in the Drainage Fund (448) and the Public Works Fund (023), Project 7011 – Annual Stormwater Quality Management (NPDES); and,

WHEREAS, the amendment will be in a form acceptable to the City Attorney:

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Folsom authorizes the City Manager to execute Amendment No. 2, not to exceed \$64,240, to the agreement with CKB Environmental Consulting, Inc. for these additional services.

PASSED AND ADOPTED on this 11th day of October 2005, by the following roll-call vote:

AYES: Council Member(s)
NOES: Council Member(s)
ABSENT: Council Member(s)
ABSTAIN: Council Member(s)

Stephen E. Miklos, MAYOR

ATTEST:

Christa Schmidt, CITY CLERK