

DATE: February 13, 2007

TO: Mayor and City Council Members

FROM: Parks and Recreation Department

SUBJECT: **RESOLUTION NO. 7999 - A RESOLUTION APPROVING THE APPLICATION FOR GRANT FUNDS FROM THE CALIFORNIA CULTURAL AND HISTORICAL ENDOWMENT UNDER THE CALIFORNIA CLEAN WATER, CLEAN AIR, SAFE NEIGHBORHOOD PARKS, AND COASTAL PROTECTION ACT OF 2002 FOR THE HINKLE CREEK EDUCATION CENTER SITE IMPROVEMENT PROJECT**

**BACKGROUND/ISSUE**

In 2002, the City of Folsom Parks and Recreation Department received an Urban Recreation and Cultural Centers, Museums, and Facilities for Wildlife Education and Environmental Education Program grant in the amount of \$464,000 from the State of California for the construction of the Hinkle Creek Education Center. It combined the re-use of a public structure with recreational trail, educational, cultural, and environmental aspects all in one location.

The project will convert the decommissioned fire station, located at the corner of Oak Avenue and Baldwin Dam Road into an environmental and historical learning center incorporated along with traditional Parks and Recreation Department programming. This building will provide a classroom and display areas to educate the public and schoolchildren about the environmental, cultural, and historical landmarks within the Hinkle Creek nature area and city-wide. Two Rivers Architects was hired to prepare development concepts and construction bid documents and has completed that work. The City Council approved Resolution No. 7879 for the Hinkle Creek Nature Area Development Plan at their August 22, 2006 meeting.

The Urban, Recreational, and Cultural Centers Grant will fund the construction of the building; however, additional funding is needed to complete the development plan elements including a permeable paving parking lot, an accessible trail, and interpretive signage.

**POLICY/RULE**

The California Cultural and Historical Endowment (CCHE) requires the applicant's governing body to certify by resolution the approval of the application and availability of required matching funds before submission of said application to the State.

The City of Folsom's Financial Policies requires that all grant applications be approved by the City Council. Furthermore, all grant applications shall identify anticipated long-term maintenance and/or renovation costs, required City matching funds, and additional personnel that may be needed if the grant is awarded for a capital project.

## ANALYSIS

Staff is preparing an application to request funds from the CCHE grant program to fund the remaining facilities needed to complete the master plan improvements for the Hinkle Creek Education Center. These improvements include the construction of a permeable paving parking lot, an accessible trail, and interpretive signage along the trail to highlight the cultural history of the area. These facilities will complement the proposed environmental and historic learning center being integrated into the renovated decommissioned fire station building.

The proposed resolution is to fulfill procedural requirements of the grant program. This resolution would approve the application for grant funds from the State funded CCHE Fund Grant Program. To satisfy the CCHE grant requirements, Park Planning staff must submit a complete project summary and project description that fulfills the California Outdoor Recreation Priority categories. The application also requires a cost estimate, CEQA documentation, project plans, and photographs.

## FINANCIAL IMPACT

This project is budgeted for \$515,000 in the Fiscal Year 05-06 Capital Improvement Project (CIP) budget (Fund 412). This amount is derived from Urban, Recreational, and Cultural Centers grant funding of \$464,000 and City of Folsom Park Development Fee funding of \$51,000. Included in the Fiscal Year 06-07 CIP budget is an additional \$125,000 from the Park Improvements Fund (Fund 412) as part of the additional funding required for the site improvements.

Staff is preparing to apply for a grant in the amount of \$125,000 from the CCHE Fund to supplement the proposed project costs. This grant requires a 50:50 funding match, requiring one applicant dollar to one State grant dollar. Matching funds may include local agency funds, in-kind services, and State grant funds. Both the existing Urban Recreational and Cultural Centers Grant funds and the Park Land in Lieu Fee Funds qualify as matching funds for the CCHE Grant. No General Fund dollars are required for the match.

Current estimates and funding for the building and parking lot/site work are as follows:

Construction (including 10% contingency)	\$682,500.00
Self performed construction expenses	\$ 55,000.00
Soft costs (fees, engineering, printing, etc.)	<u>\$ 27,500.00</u>
<b>Total</b>	<b>\$765,000.00</b>

### Funds Available / Required

2002 Grant	\$464,000.00
City Matching Funds (Fund 412)	\$ 51,000.00
Park Improvements Fund (Fund 412) FY 06-07 Budget	<u>\$125,000.00</u>
Sub-total	\$640,000.00
2007 California Cultural and Historical Endowment (proposed)	<u>\$125,000.00</u>
<b>Total</b>	<b>\$765,000.00</b>

The estimated operations and maintenance (O & M) costs for the fully completed education center and amenities are estimated at \$21,500 annually. The total estimated O & M expenses of approximately \$21,500 are comparable to current level of service provided to similar community

facilities, and are already included in the Park and Recreation Department's FY 06-07 operations budget. These expenses include utilities, fire alarm monitoring, maintenance supplies, and staff. No additional permanent staff will be required to maintain the facility. Facility programs will primarily utilize contract instructors / educators whose costs are fully covered by program fees. Open space maintenance will continue to utilize CDC crews and seasonal temporary staff.

### **ENVIRONMENTAL REVIEW**

The renovation of the decommissioned fire station as well as the trails, interpretive / educational features, and parking are a "project" as defined by the California Environmental Quality Act (CEQA). In accordance with CEQA, staff prepared an Initial Study, Mitigated Negative Declaration, and Mitigation Monitoring Program. The Planning Commission approved the Mitigated Negative Declaration for the Hinkle Creek Center Nature Area project and a conditional-use permit for the Hinkle Creek Education Center at their April 19, 2006 meeting.

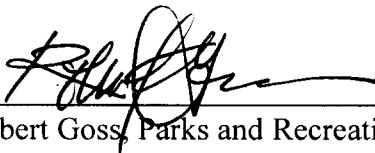
### **ATTACHMENTS**

1. Resolution No. 7999 - A Resolution Approving the Application for Grant Funds from the California Cultural and Historical Endowment under the California Clean Water, Clean Air, Safe Neighborhood Parks, and Coastal Protection Act of 2002 for the Hinkle Creek Education Center Site Improvement Project
2. Location of Project

### **RECOMMENDATION / CITY COUNCIL ACTION**

Move to approve Resolution No. 7999 - A Resolution Approving the Application from Grant Funds for the California Cultural and Historical Endowment under the California Clean Water, Clean Air, Safe Neighborhood Parks, and Coastal Protection Act of 2002 for the Hinkle Creek Education Center Site Improvement Project.

Respectfully submitted,



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Robert Goss, Parks and Recreation Director

**ATTACHMENT 1**

Resolution No. 7999

**RESOLUTION NO. 7999**

**A RESOLUTION APPROVING THE APPLICATION FOR GRANT FUNDS FROM THE CALIFORNIA CULTURAL AND HISTORICAL ENDOWMENT UNDER THE CALIFORNIA CLEAN WATER, CLEAN AIR, SAFE NEIGHBORHOOD PARKS, AND COASTAL PROTECTION ACT OF 2002 FOR THE HINKLE CREEK EDUCATION CENTER SITE IMPROVEMENT PROJECT**

**WHEREAS**, the people of the State of California have enacted the California Clean Water, Clean Air, Safe Neighborhood Parks, and Coastal Protection Act of 2002, which provides funds to the State of California for the California Cultural and Historical Endowment Grant Program; and

**WHEREAS**, the California Cultural and Historical Endowment (CCHE) has been delegated the responsibility for the administration of the grant program, setting up necessary procedures; and

**WHEREAS**, if the grant applicant is awarded a grant, the grant applicant will enter in a grant agreement with the CCHE for the Project; and

**WHEREAS**, the City of Folsom, if selected, will enter into an agreement with the State of California to complete the project; and

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Folsom hereby:

1. Approves the filing of a CCHE grant application for the above project to be funded from the California Clean Water, Clean Air, Safe Neighborhood Parks, and Coastal Protection Act of 2002; and
2. Certifies that the grant applicant has or will have sufficient funds to operate and maintain the project, and where applicable, to complete the project; and
3. Certifies that the grant applicant has reviewed, understands and agrees to the general provisions of the CCHE grant application and grant agreement; and
4. Appoints the Parks and Recreation Director as agent of the applicant to conduct all negotiations, execute and submit all documents, including, but not limited to, applications, agreements, payment requests and other items, which may be necessary for the completion of the project.

**PASSED AND ADOPTED** this 27<sup>th</sup> day of February 2007 by the following roll call vote:

**AYES:** Council Member(s):  
**NOES:** Council Member(s):  
**ABSTAIN:** Council Member(s):  
**ABSENT:** Council Member(s):

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ANDREW J. MORIN, MAYOR

ATTEST:

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Christa Schmidt, CITY CLERK

**ATTACHMENT 2**

Location of Project

