



Community Development Dept. – Building Division
50 Natoma St. Folsom CA 95630
916-351-3555

Interior Demolition Permits Procedure and Scope:

Requirements for Submittal:

- 2 Copies of plan set, minimum size 18"X24" @ 1/4" scale, containing at minimum; site plan with North arrow, address and suite number if appropriate. Also show adjacent units, if applicable.
- Existing floor plan with existing walls clearly identified
- Locations of electrical panel(s), subpanel(s), gas service meter location or location of gas line to area of demolition
- Separate page showing floor plan of walls, features, fixtures, restrooms, plumbing, electrical or HVAC slated for removal or disturbance
- Removal of structural components (bearing walls, columns etc.) should be reviewed by a Professional Engineer and requirements of temporary supports, if needed, be identified. In the event no temporary support is required, a letter from the Professional Engineer shall be included with submittals

Plan Check:

- Complete review of plan documents for submittal requirements
- Identify future occupancy and occupant load in affected space
- Verify "no new work performed". If new work is shown, comment on scope and identify on permit (demolition)

Inspections: (Total of 3)

- 1st Inspection shall consist of a Pre-site Inspection by the Building Inspector and Construction Inspector.
- Verification of information submitted on plans and review of site and utility locations
- Determination if potential excavation outside building envelope is required. If excavation is necessary it shall not commence without a USA Underground review and identification of buried utilities.
- 2nd Inspection, In Progress, by Building Inspector to identify hazards and compliance with plans and specifications
- 3rd. Final Inspection required before issuance of Building Permit for new construction