



CITY OF  
**FOLSOM**  
DISTINCTIVE BY NATURE

Community Development  
Building Division  
50 Natoma Street, 2<sup>nd</sup> Floor  
Folsom, CA 95630  
Phone: (916)461-6201  
Fax: (916)351-3363

**Deferred**

**Revision**

New Plan Check No: \_\_\_\_\_ Date: \_\_\_\_\_  
 Issued Plans Permit No. \_\_\_\_\_  
 Job Address: \_\_\_\_\_  
 Project Name: \_\_\_\_\_  
 Description of Deferral/Revision \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Discipline:	Bldg.	Plan.	Arb.	Eng.	Fire	Parks	PW	Utilities	Struct.
Route To:									

**Items required for Building Plan Revision Submittals**

Supporting Documents: A narrative summarizing the changes made to each sheet for all disciplines. If there are revisions to the supporting documents, a minimum of 2 sets are required, if original permit docs were paper. All revisions must be clouded.

Plan Sets: Minimum 2 full-size sets of all sheets (if original permit docs were paper) affected by the changes or one for each plan check discipline. The sheets must be reproduced exactly as the issued copy without City stamps. Photocopies of the issued plan sets with City stamps are not acceptable. All revisions to the issued plans must:

- Be made on the plan sheets affected. 8.5x11 sheets (including RFI's sketches, or photos) are not acceptable.
- Be clouded with a designated delta symbol and date.
- Be stamped and signed by the same licensed design professional as the issued permit set.

Project Contact: \_\_\_\_\_  
 Title: \_\_\_\_\_ License No (if applicable): \_\_\_\_\_  
 Email: \_\_\_\_\_ Phone No: \_\_\_\_\_  
 No. of Plans Submitted: \_\_\_\_\_ Submitted To: \_\_\_\_\_

I understand that I am responsible for all plan check fees that I incur during the course of this additional plan check and that any approval plans not claimed and paid for within 3 months of notification will be disposed of and an invoice procedure for the amount due will be initiated. I further understand that an unclaimed deferral may result in delay of final approval for the subject project.

**Applicant Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Please note that once this document is submitted to the City of Folsom, your information may be subject to the Public Records Request Act. However, the City will not sell your data or information for any purpose.

*\*Deferred plans may be submitted for review only after the main project plans have been approved and issued.*