



Residential Project Checklist (CD-B210)

INFORMATION TO INCLUDE:	ADU – ACCESSORY DWELLING UNITS	NEW - NEW HOME	ADD – ADDITIONS	RML - REMODEL
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APPLICATION		ADU	NEW	ADD	RML
	Building Permit Application (CD-B100) and Owner/Builder form (CD-B102) (if applicable)	♣	♣	•	♦
	Waste Management Plan Application if construction valuation >\$200,000	♣	♣	•	♦
	Planning Approval Letter (required if exterior work is proposed)		♣	•	♦
	Folsom Cordova United School District Form (CD-B103)	♣	♣	•	
	Encroachment Application		♣		
DOCUMENTS					
	Energy Documents (if adding/revising window locations)	♣	♣	•	
	Structural Calculations	♣	♣	•	
	Truss layout, calculations and conformance letter (if project includes trusses)	♣	♣	•	
	Fire Sprinkler Hydraulic Calculations (if existing residence has fire sprinklers)	♣	♣	•	
	Water Capacity Flow Test Data (if fire sprinklers are required)	♣	♣	•	
	Soils Report		♣		
	Special Inspection Form (if applicable per CBC Chapter 17)				
DRAWINGS					
Cover Sheet					
	Project name, address, detailed description of work, and sheet index)	♣	♣	•	♦
	Square footage of conditioned/unconditioned spaces, balconies, porches	♣	♣	•	
	Map showing location of site or location of work within the current building footprint	♣	♣	•	♦
	Designer contact information, signature (and stamp if licenses) on every sheet	♣	♣	•	♦
Plot Plan					
	Size and points of connection to sewer, electrical, gas, water lines	♣	♣		
	Lot dimensions and building separation from property lines	♣	♣	•	
	Existing/proposed retaining walls, driveways	♣	♣		
	North Arrow	♣	♣	•	♦
Grading Plan (if a separate grading permit was not issued)					
	Existing/proposed topography lines, pad elevations, cut/fill quantities, drainage arrows		♣		
	Storm water pollution prevention plan	♣	♣	•	
Landscape Plans					
	Existing/Proposed tree locations OR note on cover sheet no existing trees on site	♣	♣	•	
	Landscape & Irrigation Plans in accordance with MWEL0 performance/prescriptive		♣		
	Site plan showing the proposed improvements	♣	♣	•	
	Locations of all protected trees on/near the project site, illustrated by their Tree Protection Zone	♣	♣	•	
	Each tree to be identified by its tree tag number	♣	♣	•	
	Locations of Tree Protection Zone fencing and soil/trunk protection methods	♣	♣	•	
	Project arborist contact info included on the plans				
Architectural Plans					
	Floor Plans	♣	♣	•	♦
	Roof Plans	♣	♣	•	
	Elevations	♣	♣	•	
	Cross Sections	♣	♣		
	Window/Door Schedule	♣	♣		
Electrical					
	Location of electrical receptacles, lighting, switches electrical panel	♣	♣	•	♦
Mechanical/Plumbing					
	HVAC system vents and equipment location	♣	♣	•	
Structural Plans					
	Cover Page with Design Criteria	♣	♣	•	
	Foundation Plan	♣	♣	•	
	Floor Framing Plans	♣	♣	•	
	Roof Plans	♣	♣	•	
	Typical Details	♣	♣	•	
	Details noted on plans	♣	♣	•	



Residential Project Checklist Cont. (CD-B210)

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		ADU	NEW	ADD	RML
Fire	Sprinkler layout and head location (if applicable)	♣	♣	•	
Solar					
	Solar Panel Plan and Single line diagram	♣	♣		
	Equipment specifications and mounting detail	♣	♣		
Energy Documents (if adding/revising window locations)					
	Energy Documents scanned on plan sheet	♣	♣	•	
	CalGreen Code requirements on plan sheet	♣	♣		

*This is not a complete list of all required submittals. Additional information may be required during plan review.

**Other departments and outside agency review and approval may be required.