

**SITE DESIGN REVIEW APPLICATION
CITY OF FOLSOM COMMUNITY DEVELOPMENT DEPARTMENT**

Project Name: _____
Project Location: _____
Assessor's Parcel Number: _____
Total Size of Property: _____

Applicant Name: _____
Applicant Address: _____
Applicant Phone Number: _____
Applicant Email Address: _____

Property Owner's Name: _____
Property Owner's Address: _____
Property Owner's Phone Number: _____

Project/Site Information:

Project Description: _____

Zoning Designation: _____ General Plan Designation: _____

Any applicant or agent who is not the property owner must submit a signed Agent Authorization Form along with this application.

**Site Design Review Fee: \$280
(Note: Applicant and/or owner is responsible for paying all fees and costs associated with processing this application).**

Applicant's Signature: _____ Date: _____

Property Owner's Signature: _____ Date: _____

Applications and plans may be submitted via email to PlanningEPC@folsom.ca.us

CHECKLIST OF REQUIRED MATERIALS

<u>Applicant</u>	<u>Staff</u>	
_____	_____	Completed and signed Development Permit Application
_____	_____	Planning application fees
_____	_____	Property owner's signature on the "Agent Authorization Form" (if necessary)
_____	_____	Site Plan (PDF)
_____	_____	Elevation Plans (PDF)
_____	_____	Project Narrative explaining the major concepts of the project.

IN ADDITION, THE FOLLOWING ITEMS MAY BE REQUIRED

_____	_____	Colors/materials board
_____	_____	Color renderings - site plans, landscaping plan, elevations, signage for display purposes
_____	_____	Three-dimensional modeling or photo-montage

**CITY OF FOLSOM
AGENT AUTHORIZATION FORM**

_____ is the owner of the property for which the attached application is being submitted:

_____ Temporary Use Permit

The property is located at: _____

The agent for this project is:

Name: _____

Address: _____

Telephone Number: _____

Fax Number: _____

Signature(s) of Owner(s)*

Type or print name

Type or print name

* Owner of record as shown on the latest equalized assessment rolls of the County of Sacramento. (An option to purchase does not constitute ownership). If ownership has been recently transferred, a copy of the deed must accompany this authorization.