



Major Permit Submittal Quick Reference (CD-B402)

The following is a list of files that should be included in a Major Permit submittal. (See **ePermit Center** for more details)

A maximum of 3 PDF files should be uploaded for submittal: APP, PLAN, and SUPP files
(and **REPLY** for addressing plan check correction for subsequent review i.e., PC2, PC3, PC4, etc):

Standard content for an EPC submittal	
Document description:	
<p>Application Documents: Merged into one PDF file, each distinct document bookmarked.</p> <ul style="list-style-type: none"> • B102 – Owner Builder Form • P101 – Agent Authorization Form 	APP
<p>Plans: Merged into one PDF file, each page bookmarked.</p> <p>Plan sets should include a cover sheet listing all sheets in the set. Only sheets included in the submitted set should be included in the index.</p> <p>Only resubmit complete PLAN files. For resubmittals, refer to the section below titled Plan Review Response Letter (REPLY)</p>	PLAN
<p>Supplemental Information: Merged into one PDF file with Section Bookmarks.</p> <p>The following are common documents that would be included in the SUPP file. (Not all documents shown are relevant for every job, nor does the list below include all required documents)</p> <ul style="list-style-type: none"> • Fire Sprinkler Calculations • Fire Sprinkler System component cut sheets • Structural Calculations • Soils Reports • Geotechnical reports • Special Inspection Form • Waste Management Plan • SMUD Interconnection Approval • Project Manuals • Technical Specifications 	SUPP
<p>Response Letter: One PDF file with responses to each discipline’s plan review comments.</p>	REPLY

For more detailed information on submittal requirements, see **Forms B403 & B404**