



# Utility Commission Regular Meeting

## Approved Minutes

City Council Chambers | 50 Natoma Street, Folsom CA 95630

June 17, 2025

6:30 PM

### Call to Order

The meeting was called to order at 6:30 p.m.

### Roll Call

PRESENT: H.Elkhatab, L.Ladd, A.McBride, M.Menz (at 6:31pm), A.Ross, A.Silva, T.Widby  
STAFF PRESENT: Marcus Yasutake: Env. & Water Resources Director & Interim Public Works Director  
Emma Atkinson: Management Analyst, EWR

### Business from the Floor

None.

### Minutes

Approval of the Minutes of the May 20, 2025, Regular Meeting

Motion by Commissioner Widby, second by Commissioner Silva to approve the Minutes of the May 20, 2025, regular meeting. Motion passed by the following roll-call vote:

AYES: Commissioners Elkhatab, McBride, Menz, Silva, Widby  
ABSENT: Commissioner Ross  
ABSTAIN: Commissioner Ladd

### Director's Report

Director Yasutake reported on behalf of Public Works and EWR:

- There are three vacancies in the Fleet division. Staff is meeting with HR in July to discuss these vacancies to better align the needs of the division with staffing levels, particularly with respect to the Advance Clean Fleet regulations.
- City Council had their first budget hearing last Tuesday. It is anticipated that it will be adopted at next week's meeting, without significant changes. While the City Manager is reviewing some potential changes, as far as we are aware, the proposals for water, wastewater and solid waste are moving forward into next fiscal year's budget without alteration.
- EWR has started work on the Sewer Master Plan; this is a part of the new updated SSMP which is going to Council in July.
- EWR is going through the consultant selection process for the update to the city's Urban Water Management Plan, which has a due date of July 1, 2026; EWR's recommendation will be presented to council on July 8<sup>th</sup>.

### New Business

- **EWR 2025 Water and Wastewater Rate Study.**  
Director Yasutake provided background information regarding the Water and Wastewater Rate Study, discussed the proposed scope of work provided by HF&H Consultants, LLC. and responded to general questions of clarification from the Commission. Director Yasutake also provided detail of the role the Utility Commission plays in the Rate Study process.
- **2025 Sewer System Management Plan (SSMP) Update.**  
Director Yasutake provided a presentation outlining the updated 2025 Sewer System Management Plan due to be presented at the City Council meeting on July 8, 2025.

### Next Meeting

Chair Menz reminded the Commission that there is a recess in July, so the next meeting is on August 19.

### Adjournment

The meeting was adjourned at 7:42 p.m.

### Respectfully Submitted:

  
Emma Atkinson, Management Analyst

### Approved:

  
Mark Menz, Utility Commission Chair

Aaron B. Silva Utility Commission Vice Chair