



Approved Minutes

Utility Commission Regular Meeting

October 21, 2025, 6:30pm

CALL TO ORDER

The meeting was called to order at 6:30pm.

ROLL CALL

| | | |
|----------------|-------------------------------------|--|
| PRESENT: | A.McBride, M.Menz, A.Silva, T.Widby | |
| ABSENT: | H.Elkhatab, L.Ladd | |
| STAFF PRESENT: | Marcus Yasutake | Environmental and Water Resources Director |
| | Rebecca Neves | Public Works Director |
| | Emma Atkinson | Management Analyst |

BUSINESS FROM THE FLOOR

None.

MINUTES

Approval of the Minutes of the September 16, 2025, Regular Meeting:

Motion by Commissioner Silva, second by Commissioner Widby to approve the Minutes of the September 16, 2025, regular meeting. Motion passed by the following roll-call vote:

| | |
|---------|---|
| AYES: | Commissioners McBride, Menz, Silva, Widby |
| ABSENT: | Commissioners Elkhatab, Ladd |

DIRECTORS' REPORTS

1. Public Works
 Director Neves informed the Commission that City Council has approved reorganization of City services. As a result, a Utilities Department will be formed comprising Fleet and Solid Waste divisions (currently in Public Works) along with divisions in the current Environmental and Water Resources Department.
 Director Neves expressed gratitude to EWR department staff for recent project work, particularly the Phase 2A pipeline project. Cooperation between EWR and Public Works departments for pipe crossing, trench work and paving has resulted in an overall reduction of work time, thus minimizing impact on road closures.

2. Environmental and Water Resources
 Nothing to report.

NEW BUSINESS

1. Water and Sewer Rate Studies Overview

HF&H Consultants, LLC gave a presentation to the Utility Commission, providing an overview of the water and sewer rate study process, including the following topics:

- Background
- Objectives of the Study
- Rate Study Process
- Cost of Service Analysis & Rate Design
- Legal Requirements
- Public Outreach
- Schedule of the Rate Study
- Current Status and Next Steps

The associated PowerPoint and a full recording of the presentation are available on the City website at www.Folsom.ca.us/ratestudy.

ADJOURNMENT

Commissioners asked about meetings scheduled for November and December. Director Yasutake responded that Commissioners will be contacted by email with information about planned business for these meetings and opportunity to respond with availability to attend.

Respectfully Submitted:



Emma Atkinson, Management Analyst

Approved:



Mark Merz, Utility Commission Chair