



CITY OF
FOLSOM
DISTINCTIVE BY NATURE

Folsom City Hall | City Council Chambers | 50 Natoma Street, Folsom CA 95630

Agenda

Utility Commission Regular Meeting

February 17, 2026 6:30 pm

CALL TO ORDER

ROLL CALL

Utility Commission Members:

Hla Elkhatib, Lisa Ladd, Mark Menz, Amy McBride, Aaron Silva, Tad Widby

REPORT ON POSTING OF THE AGENDA

Agendas for the Utility Commission are posted at the Folsom City Hall and City website. (Pursuant to California Government Code Section 54954.2, the agenda for this meeting was properly posted on or before 6:30 p.m. on February 13, 2026).

BUSINESS FROM THE FLOOR

This item is intended for comments or suggestions from the public for presentation to the Utility Commission. Any matters discussed before the Utility Commission which are not on the agenda cannot be acted upon by the Commission.

MINUTES

Approval of the Minutes of the December 16, 2025, Regular Meeting

DIRECTOR'S REPORT

OLD BUSINESS

1. Water and Wastewater Rate Study - Update

FUTURE MEETINGS

March 17, 2026	6:30 pm	Regular Meeting	City Hall
April 21, 2026	6:30 pm	Regular Meeting	City Hall
May 19, 2026	6:30 pm	Regular Meeting	City Hall

Copies of the written documentation relating to each item of business described above are on file in the Utilities Department, Folsom City Hall, 50 Natoma St., Folsom, California and are available for public inspection during regular office hours which are 8:00 a.m. to 5:00 p.m., Monday through Friday. We request advance notification to facilitate your requests. Copies of documents may be purchased for \$0.10 per page.

Pursuant to State law, this agenda was posted at least 72 hours prior to the meeting at the Folsom City offices, and City website. The City Hall phone number is 916-461-6000. To contact City Hall using a telecommunication device for the deaf (TDD), please call (800) 735-2929 and an operator will assist you.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Environmental and Water Resources Department at 916-461-6162. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

Please mute or turn off cellular phones, tablets, and other electronic devices during the meeting.



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Draft Minutes

Utility Commission Regular Meeting

December 16, 2025, 6:30pm

CALL TO ORDER

The meeting was called to order at 6:34pm.

ROLL CALL

PRESENT:	H.Elkhatab, L.Ladd, A.McBride, M.Menz, A.Silva	
ABSENT:	T.Widby	
STAFF PRESENT:	Marcus Yasutake	Utilities Director
	Emma Atkinson	Management Analyst

BUSINESS FROM THE FLOOR

None.

MINUTES

Approval of the Minutes of the October 21, 2025, Regular Meeting:

Motion by Commissioner Silva, second by Commissioner McBride to approve the Minutes of the October 21, 2025, regular meeting. Motion passed by the following roll-call vote:

AYES:	Commissioners Elkhatab, McBride, Menz, Silva
ABSENT:	Commissioner Widby
ABSTAIN:	Commissioner Ladd

DIRECTOR'S REPORT

Director Yasutake reported on vacancies in Utilities Department. There are two Senior Office Assistant positions in Solid Waste Division that will shortly be advertised: one is due to promotion within the department to Environmental Specialist, and the other is a new position approved within this year's budget. The Fleet Manager position will also soon be advertised, with the intention of filling the position by March. Recruitment for a couple of other positions within Fleet is being delayed, to allow the new Fleet Manager to participate in the process.

The City has three Senior Engineer vacancies: one in the Utilities Department (for water/wastewater), one in the Community Development Department, and one in the Public Works Department. The Departments will work together on recruitment for these positions.

Director Yasutake informed the Commission that the Annual State of the City event will take place on January 28. Event information is available on the Choose Folsom website, where tickets can be purchased for the event and luncheon. Last year, doors to the event were open during the Mayor's State of the City speech, to allow public ability to watch. Recording of the event was also posted on the City website. Commissioner Silva advised that the event will likely follow same structure this year.

OLD BUSINESS

Water and Wastewater Rate Study Update

HF&H Consultants, LLC gave a presentation to the Utility Commission, providing preliminary results of work performed for the rate study, including the following topics:

- Revenue Requirements.
- Revenue Projections.
- Reserve Fund Balance Projections.
- Reserve Policies.
- Preliminary Revenue Increase Proposals.
- Water Surcharges.

The Commission was invited to provide feedback to help refine continued work on the rate study.

The associated PowerPoint and a full recording of the presentation are available on the City website at www.Folsom.ca.us/ratestudy.

ADJOURNMENT

Director Yasutake wished everyone a happy holiday season, reminding the Commission that there will be a regular meeting in January, which will not include any Rate Study information. The next Rate Study discussion will be during the February Utility Commission meeting. It is proposed that following that, there will be an introductory presentation to the City Council.

Respectfully Submitted:

Emma Atkinson, Management Analyst

Approved:

Mark Menz, Utility Commission Chair

DATE: February 9, 2026
TO: Utility Commissioners
FROM: Marcus Yasutake, Utilities Director
SUBJECT: **WATER AND WASTEWATER RATE STUDY UPDATE**

BACKGROUND

HF&H Consultants, LLC has been hired by the City to perform a water and wastewater rate study. Since the last Utility Commission meeting, they have been working with City staff to analyze revenue requirements and projections, and project future reserve fund balances. Preliminary suggestions for rate adjustments have been developed based on this analysis. Based on feedback from the December 2025 UC Meeting, the presentation will include some sensitivity analysis related to the capital improvement program options presented during the December 2025 UC Meeting. Staff will also include a regional rate comparison for water and wastewater.

DISCUSSION

A presentation will be provided to the Utility Commission including the following topics:

- Revenue requirement – Operating Expenses, Capital, Transfers
- Revenue projections
- Reserve fund balance projections
- Reserve policies proposed
- Preliminary revenue increases
- Alternative options
- Regional rate comparison
- Next steps