



Agenda

Utility Commission Regular Meeting

April 21, 2026 6:30 pm

Folsom City Hall | City Council Chambers | 50 Natoma Street, Folsom CA 95630

CALL TO ORDER

ROLL CALL

Utility Commission Members:

Hla Elkhatib, Lisa Ladd, Mark Menz, Amy McBride, Aaron Silva, Tad Widby

REPORT ON POSTING OF THE AGENDA

Agendas for the Utility Commission are posted at the Folsom City Hall and City website. (Pursuant to California Government Code Section 54954.2, the agenda for this meeting was properly posted on or before 6:30 p.m. on April 17, 2026).

BUSINESS FROM THE FLOOR

This item is intended for comments or suggestions from the public for presentation to the Utility Commission. Any matters discussed before the Utility Commission which are not on the agenda cannot be acted upon by the Commission.

MINUTES

Approval of the Minutes of the March 17, 2026, Regular Meeting

DIRECTOR'S REPORT

NEW BUSINESS

1. Waste and Recycling Fiscal Year 2026-2027 Operating Budget
2. Water and Wastewater Fiscal Year 2026-2027 Operating and Capital Budget
3. 2025 Urban Water Management Plan and Water Shortage Contingency Plan

FUTURE MEETINGS

| | | | |
|---------------|---------|-----------------|-----------|
| May 19, 2026 | 6:30 pm | Regular Meeting | City Hall |
| June 16, 2026 | 6:30 pm | Regular Meeting | City Hall |

July 2026

RECESS

August 18, 2026

6:30 pm

Regular Meeting

City Hall

Copies of the written documentation relating to each item of business described above are on file in the Utilities Department, Folsom City Hall, 50 Natoma St., Folsom, California and are available for public inspection during regular office hours which are 8:00 a.m. to 5:00 p.m., Monday through Friday. We request advance notification to facilitate your requests. Copies of documents may be purchased for \$0.10 per page.

Pursuant to State law, this agenda was posted at least 72 hours prior to the meeting at the Folsom City offices, and City website. The City Hall phone number is 916-461-6000. To contact City Hall using a telecommunication device for the deaf (TDD), please call (800) 735-2929 and an operator will assist you.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Environmental and Water Resources Department at 916-461-6162. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

Please mute or turn off cellular phones, tablets, and other electronic devices during the meeting.



Draft Minutes

Utility Commission Regular Meeting

March 17, 2026, 6:30pm

Folsom City Hall | City Council Chambers | 50 Natoma Street, Folsom CA 95630

CALL TO ORDER

The meeting was called to order at 6:33 p.m.

ROLL CALL

| | | |
|----------------|---|------------------------|
| PRESENT: | H.Elkhatab; L.Ladd, A.McBride, M.Menz, A.Silva, T.Widby | |
| STAFF PRESENT: | Marcus Yasutake | Utilities Director |
| | Emma Atkinson | Sr. Management Analyst |

BUSINESS FROM THE FLOOR

None.

MINUTES

Approval of the Minutes of the February 17, 2026, Regular Meeting:

There was discussion about whether including a link to the recording of the Rate Study presentation, rather than written detail of Commissioners' questions and comments, was sufficient for the minutes. The decision was that the link to the previous rate study discussion was sufficient and that no changes to the recommended action to accept the meeting minutes under consideration would be made at this time.

Motion by Commissioner Silva, second by Commissioner Elkhatab to approve the Minutes of the February 17, 2026, regular meeting. Motion passed by the following roll-call vote:

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|-------|---|
| AYES: | Commissioners Elkhatab, McBride, Menz, Silva, |
| NOES: | Commissioners Ladd, Widby |

DIRECTOR'S REPORT

Director Yasutake reported that on March 30th, the Utilities Department will have the first overall budget discussion with the City Manager, and staff from Human Resources and Finance. This is a little later than usual due to the formal mid-year budget review. The Utility Department's proposals will be presented at a future Utility Commission meeting.

The Public Rate study workshop is on Saturday March 21, from 10 am-12 pm at the library.

The Fleet Manager position closed a few weeks ago. Department review has reduced the candidate list to 9 applicants. Human Resources is also reviewing. It is hoped that hiring can be completed before the end of the fiscal year.

The new senior engineer position for the Utilities Department has been advertised in conjunction with senior engineer positions for Community Development and Public Works. The job posting identifies the differing roles based on department, and asks applicants to state their department preference.

A new Senior Office Assistant has started in Waste and Recycling. This position is customer service focused and a main point of contact for public calls.

NEW BUSINESS

Assembly Bill 1572 and Non-Functional Turf

Director Yasutake provided a presentation related to Assembly Bill 1572 (AB 1572) and non-functional turf and responded to comments from the Commission.

OLD BUSINESS

Water and Wastewater Rate Study Update

Director Yasutake provided an update on the Water and Wastewater Rate Study, including detail of the presentation to City Council on February 24. Director Yasutake acknowledged the feedback from the Utility Commission that helped in preparation for the presentation and asked commissioners to contact him as soon as possible with any additional feedback. The next Rate Study discussion with the Utility Commission will likely be in May or June, after budget discussions have been completed.

Commissioner Silva asked if the Utility Commission should provide a recommendation at that next Rate Study meeting. Director Yasutake responded that while that is the hope, if there are still questions and concerns it can wait. Ultimately, the Utility Commission is requested to provide a recommendation regarding the Rate Study that can be forwarded to the City Council.

Commissioner McBride requested example bills for each scenario.

Commissioner Widby asked if the City Council had discussed the importance of the reserve balance. Director Yasutake confirmed that City Council discussed a minimum and a target reserve balance for both water and wastewater. Commissioner Widby asked about

discussion of long-term projections for the fund balance. Director Yasutake responded that focus is on the first five years, with a reevaluation after year five.

Director Yasutake asked Commissioners to provide any feedback by April 21 so comments/questions can be addressed during the next rate study discussion in front of the Utility Commission.

ADJOURNMENT

The meeting was adjourned at 7:57 p.m.

Respectfully Submitted:

Emma Atkinson, Sr Management Analyst

Approved:

Mark Menz, Utility Commission Chair



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Utility Commission

New Business Item

| | |
|------------------------|--|
| MEETING DATE: | April 17, 2026 |
| NEW BUSINESS ITEM NO.: | 1 |
| FROM: | Marie McKeeth, General Services Manager |
| SUBJECT: | WASTE & RECYCLING AND FLEET FISCAL YEAR 2026-2027 PRELIMINARY BUDGET |

BACKGROUND

Each year, staff present an overview of the upcoming fiscal year operating and capital improvement plan budget to the Utility Commission. City staff will provide a presentation showing the proposed fiscal year 2026-2027 budget for Waste & Recycling and Fleet.

DISCUSSION

The proposed preliminary Fiscal Year 2026-2027 budget for Waste & Recycling and Fleet will be presented and discussed with the Utility Commission. The City Manager, the Finance Department, and the Human Resources Department are currently reviewing the proposed budget and will schedule follow-up meetings accordingly.



CITY OF
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Utility Commission

New Business Item

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|------------------------|--|
| MEETING DATE: | April 17, 2026 |
| NEW BUSINESS ITEM NO.: | 3 |
| FROM: | Marcus Yasutake, Utilities Director |
| SUBJECT: | WASTE AND SEWER FISCAL YEAR 2026-2027 PRELIMINARY BUDGET |

BACKGROUND

Each year, staff present an overview of the upcoming fiscal year operating budget to the Utility Commission. City staff will provide a presentation showing the proposed fiscal year 2026-2027 budget for Water and Sewer.

DISCUSSION

The proposed preliminary Fiscal Year 2026-2027 budget will be presented and discussed with the Utility Commission. The City Manager, the Finance Department, and the Human Resources Department are currently reviewing the proposed budget and will schedule follow-up meetings accordingly.



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New Business Item

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|------------------------|--|
| MEETING DATE: | April 17, 2026 |
| NEW BUSINESS ITEM NO.: | 3 |
| FROM: | Marcus Yasutake, Utilities Director |
| SUBJECT: | 2025 URBAN WATER MANAGEMENT PLAN AND WATER SHORTAGE CONTINGENCY PLAN |

BACKGROUND

The purpose of this UWMP is to document the City's water supply planning strategies for the existing municipal jurisdiction. The Urban Water Management Plan, as required by Urban Water Management Act and the Water Conservation Bill of 2009, contains an assessment of current and projected supplies, an evaluation of the reliability of these supplies given a range of hydrologic conditions, an assessment of demands by customer type, and an explanation of water management strategies designed to integrate supply and demand conditions.

The Water Shortage Contingency Plan (WSCP) is a detailed plan for how the City intends to identify and respond to foreseeable and unforeseeable water shortages. A water shortage occurs when the supply is reduced to a level that cannot support the normal demand at any given time or if the state mandates a cutback regardless of supplies.

DISCUSSION

Utilities Director, Marcus Yasutake, will present information related to the City's 2025 Urban Water Management Plan (UWMP) and Water Shortage Contingency Plan (WSCP). This will include a discussion regarding the associated sections of each plan and the scheduled Public Hearing on June 9, 2026 for City Council adoption.