



CITY OF
FOLSOM
DISTINCTIVE BY NATURE

Folsom City Hall | City Council Chambers | 50 Natoma Street, Folsom CA 95630

Approved Minutes

Utility Commission Regular Meeting

March 17, 2026, 6:30pm

CALL TO ORDER

The meeting was called to order at 6:33 p.m.

ROLL CALL

PRESENT:	H.Elkhatab; L.Ladd, A.McBride, M.Menz, A.Silva, T.Widby	
STAFF PRESENT:	Marcus Yasutake	Utilities Director
	Emma Atkinson	Sr. Management Analyst

BUSINESS FROM THE FLOOR

None.

MINUTES

Approval of the Minutes of the February 17, 2026, Regular Meeting:

There was discussion about whether including a link to the recording of the Rate Study presentation, rather than written detail of Commissioners' questions and comments, was sufficient for the minutes. The decision was that the link to the previous rate study discussion was sufficient and that no changes to the recommended action to accept the meeting minutes under consideration would be made at this time.

Motion by Commissioner Silva, second by Commissioner Elkhatab to approve the Minutes of the February 17, 2026, regular meeting. Motion passed by the following roll-call vote:

AYES:	Commissioners Elkhatab, McBride, Menz, Silva
NOES:	Commissioners Ladd, Widby

DIRECTOR'S REPORT

Director Yasutake reported that on March 30th, the Utilities Department will have the first overall budget discussion with the City Manager, and staff from Human Resources and Finance. This is a little later than usual due to the formal mid-year budget review. The Utility Department's proposals will be presented at a future Utility Commission meeting.

The Public Rate study workshop is on Saturday March 21, from 10am-12 pm at the library.

The Fleet Manager position closed a few weeks ago. Department review has reduced the candidate list to 9 applicants. Human Resources is also reviewing. It is hoped that hiring can be completed before the end of the fiscal year.

The new senior engineer position for the Utilities Department has been advertised in conjunction with senior engineer positions for Community Development and Public Works. The job posting identifies the differing roles based on department, and asks applicants to state their department preference.

A new Senior Office Assistant has started in Waste and Recycling. This position is customer service focused and a main point of contact for public calls.

NEW BUSINESS

Assembly Bill 1572 and Non-Functional Turf

Director Yasutake provided a presentation related to Assembly Bill 1572 (AB 1572) and non-functional turf and responded to comments from the Commission.

OLD BUSINESS

Water and Wastewater Rate Study Update

Director Yasutake provided an update on the Water and Wastewater Rate Study, including detail of the presentation to City Council on February 24. Director Yasutake acknowledged the feedback from the Utility Commission that helped in preparation for the presentation and asked commissioners to contact him as soon as possible with any additional feedback. The next Rate Study discussion with the Utility Commission will likely be in May or June, after budget discussions have been completed.

Commissioner Silva asked if the Utility Commission should provide a recommendation at that next Rate Study meeting. Director Yasutake responded that while that is the hope, if there are still questions and concerns it can wait. Ultimately, the Utility Commission is requested to provide a recommendation regarding the Rate Study that can be forwarded to the City Council.

Commissioner McBride requested example bills for each scenario.

Commissioner Widby asked if the City Council had discussed the importance of the reserve balance. Director Yasutake confirmed that City Council discussed a minimum and a target reserve balance for both water and wastewater. Commissioner Widby asked about

discussion of long-term projections for the fund balance. Director Yasutake responded that focus is on the first five years, with a reevaluation after year five.

Director Yasutake asked Commissioners to provide any feedback by April 21 so comments/questions can be addressed during the next rate study discussion in front of the Utility Commission.

ADJOURNMENT

The meeting was adjourned at 7:57 p.m.

Respectfully Submitted:

A handwritten signature in blue ink, appearing to be 'Emma Atkinson', written over a horizontal line.

Emma Atkinson, Sr Management Analyst

Approved:

A handwritten signature in black ink, appearing to be 'Mark Menz', written over a horizontal line.

Mark Menz, Utility Commission Chair