



Agenda

Utility Commission Regular Meeting

May 19, 2026 6:30 pm

Folsom City Hall | City Council Chambers | 50 Natoma Street, Folsom CA 95630

CALL TO ORDER

ROLL CALL

Utility Commission Members:

Hla Elkhatib, Lisa Ladd, Mark Menz, Amy McBride, Aaron Silva, Tad Widby

REPORT ON POSTING OF THE AGENDA

Agendas for the Utility Commission are posted at the Folsom City Hall and City website. (Pursuant to California Government Code Section 54954.2, the agenda for this meeting was properly posted on or before 6:30 p.m. on May 14, 2026).

BUSINESS FROM THE FLOOR

This item is intended for comments or suggestions from the public for presentation to the Utility Commission. Any matters discussed before the Utility Commission which are not on the agenda cannot be acted upon by the Commission.

MINUTES

Approval of the Minutes of the April 21, 2026, Regular Meeting

DIRECTOR'S REPORT

OLD BUSINESS

- 2025 Urban Water Management Plan and Water Shortage Contingency Plan

FUTURE MEETINGS

June 16, 2026	6:30 pm	Regular Meeting	City Hall
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July 2026	RECESS		
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August 18, 2026	6:30 pm	Regular Meeting	City Hall
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Copies of the written documentation relating to each item of business described above are on file in the Utilities Department, Folsom City Hall, 50 Natoma St., Folsom, California and are available for public inspection during regular office hours which are 8:00 a.m. to 5:00 p.m., Monday through Friday. We request advance notification to facilitate your requests. Copies of documents may be purchased for \$0.10 per page.

Pursuant to State law, this agenda was posted at least 72 hours prior to the meeting at the Folsom City offices, and City website. The City Hall phone number is 916-461-6000. To contact City Hall using a telecommunication device for the deaf (TDD), please call (800) 735-2929 and an operator will assist you.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Environmental and Water Resources Department at 916-461-6162. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

Please mute or turn off cellular phones, tablets, and other electronic devices during the meeting.



CITY OF
FOLSOM
DISTINCTIVE BY NATURE

Draft Minutes

Utility Commission Regular Meeting

April 21, 2026 6:30pm

Folsom City Hall | City Council Chambers | 50 Natoma Street, Folsom CA 95630

CALL TO ORDER

The meeting was called to order at 6:31pm.

ROLL CALL

PRESENT:	L.Ladd, A.McBride, M.Menz, A.Silva, T.Widby	
ABSENT:	H.Elkhatab	
STAFF PRESENT:	Marcus Yasutake	Utilities Director
	Marie McKeeth	General Services Manager
	Emma Atkinson	Sr Management Analyst

BUSINESS FROM THE FLOOR

None.

MINUTES

Approval of the Minutes of the March 17, 2026, Regular Meeting.

Motion by Commissioner Widby, second by Commissioner Silva to approve the Minutes of the March 17, 2026, regular meeting. Motion passed by the following roll-call vote:

AYES:	Commissioners Ladd, McBride, Menz, Silva, Widby
ABSENT:	Commissioner Elkhatab

DIRECTOR'S REPORT

- The City is celebrating its 80th birthday on May 9, from 10-2 at Lions Park, where the Utilities department will provide relevant educational information, and host carnival games along with other City departments and community groups. There will also be food vendors, raffle prizes and a dunk tank.

- The posting for the Associate/Senior Engineer position is closing at the end of the month. The position was posted in conjunction with vacancies for similar positions in Community Development and in Public Works. Applications have not yet been reviewed.
- Within the next few weeks, Utilities Department staff currently based at City Hall will be moving across the road to 1 Natoma Street, where we will be sharing the building with the Police Department. The move will provide space to allow for filling current vacant positions in the engineering division.

NEW BUSINESS

1. Waste and Recycling Fiscal Year 2026-2027 Operating Budget

Marie McKeeth provided a presentation showing the proposed fiscal year 2026-27 budget for Waste & Recycling and Fleet and responded to questions from the Commission.

Commissioner Menz asked about purchasing additional vehicles due to the increase in population. McKeeth stated that as we had retained vehicles because of ACF, the fleet has already increased in size, but purchasing for use south of 50 is the reason that impact fees can be used.

Commissioner Widby asked about the standard age/mileage for vehicles to be replaced. McKeeth responded that this varies based on the type of vehicle. The most common is the side loader, which runs for about 7 years. We tend to run them for longer, but we currently have a quite healthy fleet. If we keep deferring purchasing, the fleet will age, but a lot of the current vehicles were purchased before ACF became effective.

Commissioner Menz commented on needing 2 electric vehicles to complete the work of one diesel. McKeeth stated that Folsom had to cancel its orders for electric garbage trucks. She has not seen evidence of an electric truck completing a route, so it is still hypothetical until jurisdictions have used the trucks; private haulers are not subject to ACF regulations.

Commissioners were informed that the presentation would be shared by email to allow for a more detailed review of the proposed budget and adjustments.

2. Water and Wastewater Fiscal Year 2026-2027 Operating and Capital Budget

Director Yasutake provided a presentation showing the proposed fiscal year 2026-2027 budget for Water and Sewer and responded to questions from the Commission.

Commissioner Menz asked about some specifics of the proposed Irrigation Tune-Up program. Director Yasutake responded that the program has not yet been developed.

Commissioner McBride asked what 'a decision packet' means. Director Yasutake explained that this is how the department requests a one-time increase to a line item's base budget.

Commissioner Menz asked what costs are charged to 'Dues and Publications'. Director Yasutake provided various examples, including membership dues for various associations like RWA, ACWA, CVPWA, and the Water Forum.

Commissioner Menz asked about the amount budgeted for PERS compared to that budgeted for salaries for permanent staff. Director Yasutake will request an explanation from Finance.

In reference to the Tank Rehabilitation Projects, Commissioner Widby asked about the cause of deterioration. Director Yasutake responded that it is thought that, as deterioration is above the water line, chlorine gas is affecting the paint, resulting in a point of failure. To mitigate, a mixer-blower system will be installed at all tank sites.

In reference to the Communications Hardware Upgrade Projects, Commissioner Menz asked whether control systems would be hardwired or wireless, and if a security analysis is being completed. Director Yasutake responded that options, including cellular, are being evaluated. There is a protocol in place; a consultant has identified requirements for security measures for any external consultant working on the controls. There is also our own protection within the City system handled by our IS team.

Commissioner Widby asked if the WTP Caustic Soda Project is a result of the pinhole leaks. Director Yasutake responded that the project is based on the suggestion of the WTP Manager and consequent analysis by a consultant. It is beneficial for corrosion control but is not a result of the pinhole investigation.

3. 2025 Urban Water Management Plan and Water Shortage Contingency Plan

Director Yasutake presented introductory information related to the City's 2025 Urban Water Management Plan (UWMP) and Water Shortage Contingency Plan (WSCP). More details will be shared with the Utility Commission during the meeting in May.

NEXT MEETING

Chair Menz advised that the next meeting will be on May 19, 2026.

ADJOURNMENT

The meeting was adjourned at 7:59 p.m.

Respectfully Submitted:

Emma Atkinson, Sr. Management Analyst

Approved:

Mark Menz, Utility Commission Chair



Utility Commission

Old Business Item

MEETING DATE:	May 19, 2026
OLD BUSINESS ITEM NO.:	1
FROM:	Marcus Yasutake, Utilities Director
SUBJECT:	2025 URBAN WATER MANAGEMENT PLAN AND WATER SHORTAGE CONTINGENCY PLAN

BACKGROUND

The purpose of this UWMP is to document the City’s water supply planning strategies for the existing municipal jurisdiction. The Urban Water Management Plan, as required by Urban Water Management Act and the Water Conservation Bill of 2009, contains an assessment of current and projected supplies, an evaluation of the reliability of these supplies given a range of hydrologic conditions, an assessment of demands by customer type, and an explanation of water management strategies designed to integrate supply and demand conditions.

The Water Shortage Contingency Plan (WSCP) is a detailed plan for how the City intends to identify and respond to foreseeable and unforeseeable water shortages. A water shortage occurs when the supply is reduced to a level that cannot support the normal demand at any given time or if the state mandates a cutback regardless of supplies.

DISCUSSION

Utilities Director, Marcus Yasutake, will present information related to the City’s 2025 Urban Water Management Plan (UWMP) and Water Shortage Contingency Plan (WSCP). This will include a discussion regarding the draft public documents and associated sections of each plan, the Public Meeting presentation conducted on May 7, 2026, and the scheduled Public Hearing on June 9, 2026 for City Council adoption.